



# St Andrews Parish Council

## Minutes of the Redhouse Community Centre Committee Meeting held on Wednesday 9<sup>th</sup> January at 5:30pm at Redhouse Community Centre, Frankel Avenue, Swindon

**Councillors Present:** Sue Cole, Mary Friend, Tim Owen (in attendance), Vera Tomlinson, Vince Williams and Kevin Woods  
**Officer Present:** Emma Sylvester, Verity Marasco  
**Public Present:** None

### 24 APOLOGIES FOR ABSENCE

Derek Ricketts

### 25 DECLARATIONS OF INTERESTS

None

### 26 PUBLIC RECESS

No public present

### 27 CENTRE USAGE

- (i) The Centre Manager reported that she had taken two more regular bookings. The Chairman expressed the thanks of the Committee.
- (ii) Cllr Owen reported that on the first of each month an advert would be placed on local Facebook pages. Cllr Williams agreed to post an advert on Facebook pages he was a member of.
- (iii) Cllr Owen reported that he had made contact with a local group who may potential hire the centre.
- (iv) It was agreed for Clerk to place posters in Parish Council noticeboards and obtain quote from Swindon Link. Cllrs Williams and Cole to draft editorial.
- (v) Members agreed to host a Table Top Sale on 23<sup>rd</sup> February from 10am to 12noon at a cost of £5 per table. Centre Manager to advertise via posters and websites.

### 28 FINANCES

Members discussed income and expenditure reports.

### 29 HIRER CHARGES

Members discussed hirer charges and agreed to defer any decision on a change to prices from 1<sup>st</sup> April 2019 until further information had been received on discounts. Centre Manager to produce information on hirer's discounts. It was agreed to look at cancellation policy at next meeting.

### 30 CENTRE IMPROVEMENTS

- (i) Members discussed improvements to Centre Manager's office and it was agreed to set up a meeting with the planner of RCC. Cllrs Tomlinson, Williams and Cole would attend.
- (ii) It was agreed to defer discussions of extra storage until the Centre extension came on the agenda.

The meeting closed at 6:40pm

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_