



# St Andrews Parish Council

## Minutes of the Redhouse Community Centre Committee Meeting held on Wednesday 13<sup>th</sup> February at 5:00pm at Redhouse Community Centre, Frankel Avenue, Swindon

**Councillors Present:** Sue Cole, Mary Friend, Tim Owen, Derek Ricketts, Vera Tomlinson, Vince Williams and Kevin Woods  
**Officer Present:** Emma Sylvester, Verity Marasco  
**Public Present:** None

**31 APOLOGIES FOR ABSENCE**

Derek Ricketts

**32 DECLARATIONS OF INTERESTS**

None

**33 PUBLIC RECESS**

No public present

**34 MINUTES  
RESOLVED**

To accept and sign the minutes of the last meetings held on 18<sup>th</sup> December 2018 and 9<sup>th</sup> January 2019 as a true record.

**35 TABLE TOP SALE**

- (i) The Centre Manager updated the Committee stating that 12 tables had been booked.
- (ii) It was agreed to open the hall from 9am for sellers. Cllr K Woods to bring biscuits and the Clerk to purchase milk. The event would continue to be advertised on social media.

**36 CENTRE USAGE**

- (i) The Centre Manager reported that she had taken an extra booking.
- (ii) Members considered quotation received from Swindon Link to advertise facilities of Redhouse Community Centre

**RESOLVED**

To approve 1/8pg advert with editorial at a cost of £156+VAT

**37 FINANCES**

Income and expenditure report for January 2019 was noted as attached to these minutes in the minute book.

**38 POLICIES**

It was agreed to defer discussing a cancellation policy until the next meeting.

**39 CENTRE IMPROVEMENTS**

The chairman reported that she had had a meeting with the planner of Redhouse Community Centre with Cllr Friend and the Centre Manager. Plans and costs would be brought to a future meeting of this committee.

**40 REDHOUSE CHARITY FUNDS**

Members discussed letter received from Redhouse Community Centre CIO and agreed to request that funds were used for a porch extension as originally suggested by members of the CIO.

**41 HIRER CHARGES**

Cllr Williams presented option for changing fees and hirer discounts. It was agreed to defer this until the next meeting.

The meeting closed at 6:38pm

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_