



# St Andrews Parish Council

**Draft Minutes of the Online Play Areas Committee Meeting held on Tuesday 10<sup>th</sup> November 2020 at 11:00am**

**Councillors Present:** Daniel Adams, Jean Blake, Mary Friend, Steve Heyes (Chairman), Vera Tomlinson and Vince Williams (In attendance)  
**Officer Present:** Luke Jones (Grounds Supervisor), Emma Sylvester (Clerk)  
**Public Present:** None

**1 APOLOGIES FOR ABSENCE**

None

**2 ELECT A VICE CHAIRMAN  
RESOLVED**

To elect Daniel Adams as Vice-Chairman of the Play Areas Committee.

**3 DECLARATIONS OF INTEREST**

None

**4 PUBLIC RECESS**

No public present

**5 PLAY AREAS**

- (i) Members discussed the spreadsheet of play area faults/repairs and noted that a lot of the work could be completed by the Grounds team, including painting of fences and equipment after the winter. Members discussed the broken cargo net at Brook Park and **RESOLVED** to purchase replacement at a cost of £756.57.
- (ii) Members discussed report from Grounds Supervisor regarding play area cleaning programme. It was agreed for the Grounds Supervisor to produce a list detailing the order of play areas to be cleaned. Members also discussed play area inspections and **RESOLVED** for the Play Team to carry out inspections twice a week in Summer and once a week in Winter adding in an extra inspection when leaf fall was high. It was also agreed that the Clerk would check the current policy on retention of play area inspections records to ensure that it was 25 years.
- (iii) Members discussed the opening of play areas through the pandemic.  
**RESOLVED**  
To follow Government guidance which at present allows for play areas to stay open.  
To purchase a sign for each play area at a total cost of £250.32 outlining suggested steps to stay safe using play equipment during the pandemic.
- (iv) Members considered quotes received to purchase inclusive play equipment.  
**RESOLVED**  
To recommend to Full Council that three pieces (two large and one small) of inclusive play equipment are purchased. It was also agreed to invite a local resident to the next Full Council meeting who had offered to help choose the equipment along with location.
- (v) Following agreement at Full Council to remove the adult play equipment members discussed quotes received to complete the work. It was agreed to defer this decision until further discussions on the depot had occurred to save duplicating any work.
- (vi) Cllr Heyes addressed the committee with regards to CCTV in play areas. Members agreed for Cllr Heyes to put together proposals to be discussed at the next committee meeting.

The meeting closed at 11:58am

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_