



St Andrews Parish Council

Minutes of the Play Areas and Open Spaces Committee Meeting held on Tuesday 14th May 2019 at 11:00am at The Parish Office, Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Daniel Adams, Jean Blake, Vera Tomlinson* (in attendance) and Vince Williams
Officer Present: Emma Sylvester
Public Present: None

* Arrived 11:20am

- 1 It was agreed for Cllr Williams to preside until a Chairman was elected at a future meeting
- 2 **ELECT A VICE-CHAIR**
RESOLVED
To elect Jean Blake as Vice-Chair to the Play Areas and Open Space Committee
- 3 **APOLOGIES FOR ABSENCE**
Kevin Woods
- 4 **DECLARATIONS OF INTERESTS**
None
- 5 **MINUTES**
RESOLVED
Following one amendment to the minutes regarding the Parish Council not participated in the review of settlement boundaries or audits of open spaces it was agreed to accept and the sign the minutes of the last meeting held on 26th March 2019 as a true record.
- 6 **PUBLIC RECESS**
No public wished to speak.
- 7 **POLLINATOR PATHWAY**
 - (i) It was noted that the soil tests had been completed at Diamond Jubilee Park and the area is rich in nitrogen, phosphorous and potassium.
 - (ii) It was agreed for the Clerk to arrange for Councillors Williams and Blake to meet with the resident helping with the project during the week beginning 24th June.
- 8 **PLAY AREAS**
 - (i) It was noted that the annual independent play inspections had been completed and reports circulated.
 - (ii) Members discussed current issues with play areas.
RESOLVED
To purchase the following parts for repairs to equipment and labour to fit:

a)	Brook Park Toddler Unit - Roof and Step Panels	£774.00
b)	Brook Park Toddler Swing – Caps	£6.00
c)	Buscott Close Carousel – New Part	£721.00
d)	Eastbury Way Multi Unit – Wooden Posts	£786.08
e)	Warrener Close Skate Unit – Bolts	£80.00
f)	Warrener Close Rocker – Caps	£3.00
g)	Warrener Close Rotator – Caps	£20.00
 - (iii) The clerk reported that Swindon Borough Council had requested details of the Parish Council's solicitor to proceed with the Play Areas Leases. It was agreed for the Clerk to source 3 quotations from local solicitors. Cllr Tomlinson updated the committee on

Wallis Drive stating that a decision from Swindon Borough Council was awaiting on whether or not they would pay for repairs to the play area.

9 GROUNDSMAN EQUIPMENT

Members considered an equipment request from the Groundsman totalling £1648.16. As the committee does not have a budget for this purchase it was agreed to make a recommendation to the Finance Committee that this is approved.

10 OPEN SPACES

- (i) Members discussed repairs to fencing at Eastbury Way and St Andrews Ridge totalling £963.71. As the committee does not have a budget for this purchase it was agreed to make a recommendation to the Finance Committee that this is approved.
- (ii) Members discussed issues of damaged fence, uneven paving and large tree at park on Abbotsbury Way. The Clerk reported that this has been passed on to Swindon Borough Council and agreed to ask for an update.
- (iii) Members discussed holding more litter picks in the Parish. It was agreed to hold these on the last Sunday of the month starting with the following dates:
Sunday 30th June 2019 – Meet Bergman Close 10:30-12:30
Sunday 28th July 2019 – Meet Brook Park 10:30-12:30
It was agreed for the clerk to advertise.
- (iv) Members discussed dying tree at Woodcutter Mews. It was agreed for Clerk to contact Swindon Borough Council to request removal and information regarding a replacement.
- (v) Members discussed replacing broken bins in the Parish.

RESOLVED

To purchase 6 dual purpose bins at a cost of £950.00 + VAT

The meeting closed at 12.26pm

Chairman _____

Date _____