



St Andrews Parish Council

**Minutes of the Play Areas and Open Spaces Committee
Meeting held on Wednesday 7th November 2018 at 7:00pm
at The Parish Office, Redhouse Community Centre,
Frankel Avenue, Swindon**

Councillors Present: Jean Blake, Kevin Woods and Vince Williams
Officer Present: Emma Sylvester
Public Present: None

- 1 ELECT A CHAIRMAN
RESOLVED**
That Cllr Vince Williams be elected as Chairman to the Play Area and Open Spaces Committee.
- 2 ELECT A VICE-CHAIRMAN
RESOLVED**
That Cllr Jean Blake be elected as Vice-Chairman to the Play Area and Open Spaces Committee.
- 3 APOLOGIES FOR ABSENCE**
Vera Tomlinson and Mary Friend
- 4 DECLARATIONS OF INTERESTS**
None
- 5 PUBLIC RECESS**
No public present
- 6 TERMS OF REFERENCE**
Members discussed the draft Terms of Reference and agreed changes to be recommended to Full Council.
- 7 PLAY AREAS**
 - (i) Members discussed the ten play areas in the Parish and agreed that action was required to make repairs. It was noted that quotes were awaited from Swindon Borough Council.
 - (ii) Members discussed training for the Groundsman and agreed to recommend to the Staffing Committee that he undertakes courses in 'Safe handling and application of pesticides'.
 - (iii) Members discussed equipment required by the Groundsman. It was agreed to place a decision on hold until further information had been received from Swindon Borough Council.

The meeting closed at 7:50pm

Chairman _____

Date _____