MINUTES of the Annual St Andrews Parish Council meeting held on Monday 12 May 2025 at 7.30pm in the Redhouse Community Centre, St Andrews Swindon.

PRESENT : Cllrs: Jake Chandler (Chair), Daniel Adams, Kola Beyioku, Steve Heyes, Sue MacDonald, Paul Morris, Kate Tomlinson, Paul West, Vince Williams, Debbie Young.

Mrs Deborah Bourne (Locum Clerk)

Also Present : Ms Alex Hughes (Temporary Community Centre Manager),

Mrs Rose (Admin Officer), two members of the public.

FC25-46 **Election of Chair to the Council**

Nominations for chair were:

Cllr Vince Williams, proposed by Cllr Paul Morris, seconded by Cllr Vince Williams

Cllr Jake Chandler, proposed by Cllr Steve Heyes, seconded by Cllr Sue MacDonald

After voting took place, it was :-

RESOLVED that Cllr Jake Chandler be elected as Chair of St Andrews Parish Council for the ensuing Civic year.

FC25-47 **Acceptance of Office**

Cllr Jake Chandler read out and signed his Acceptance of Office, which was counter-signed by the Locum Parish Clerk.

FC25-48 **Election of vice chair to the Council**

Nominations for vice chair were:

Cllr Steve Heyes, proposed by Cllr Jake Chandler, seconded by Cllr Steve Heyes

Cllr Paul Morris, proposed by Cllr Vince Williams, seconded by Cllr Paul Morris

RESOLVED that Cllr Steve Heyes be the vice chair of St Andrews Parish Council for the ensuing Civic year. Whilst not a legal requirement it was also resolved that Cllr Heyes read out and sign an Acceptance of Office. This was again counter-signed by the Locum Clerk.

FC25-49 **Updates from Swindon Unitary Councillors**

Cllrs Adams and Chandler gave brief verbal updates. Cllr Mills was not present at the meeting. No apologies were received from Cllr Mills and he did not send any written update for members at the meeting.

FC25-50 **Apologies for Absence**

Apologies for absence were noted from Cllr Cherie Adams.

FC25-51 **Declarations of Interest**

There were no declarations of interest in items on this agenda. Members were reminded that it is their personal responsibility to declare any interests as indicated on their Register of Interests. Any member who becomes aware they may have an interest in any item being discussed they must declare it and leave the room for that item.

FC25-52 **Announcements**

Cllr Chandler updated members on conversations between Crest Nicholson and Swindon Borough Council about land within Redhouse and land in Tadpole Village.

FC25-53 **Minutes of the Last Meeting**

RESOLVED to confirm the minutes of the meeting held Monday 10 April 2025 a true record of the decisions made and business conducted. They were duly signed by the chair of the meeting.

FC25-54 **Committee and Working Group Membership**

RESOLVED the following Committees for the ensuing Civic year.

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| --- | --- | --- |
| Committee | Membership | Chair |
| Grounds Maintenance / Play Areas | Cllrs: Cherie Adams, Jake Chandler, Steve Heyes, Sue MacDonald, Kate Tomlinson, Paul West, Vince Williams | Cllr Steve Heyes |
| Planning | Cllrs: Kola Beyioku, Sue MacDonald, Paul Morris, Vince Williams, Debbie Young | Cllr Vince Williams |
| Redhouse Community Centre | Cllrs: Daniel Adams, Kola Beyioku, Jake Chandler, Paul Morris, Vince Williams | Cllr Paul Morris |
| Staffing | Cllrs: Daniel Adams, Jake Chandler, Steve Heyes, Sue MacDonald, Paul West, Vince Williams | Cllr Jake Chandler |
| Youth | Cllrs: Cherie Adams, Daniel Adams, Kola Beyioku, Kate Tomlinson, Debbie Young | Cllr Daniel Adams |

FC25-55 **Schedule of Meetings**

RESOLVED that the presented schedule of meetings be adopted in principle. Final dates will need to be discussed with the clerk on her return to ensure there is officer cover available.

It was also noted that it is possible that Full Council meetings will be held on a Wednesday again.

FC25-56 **Date of Next Meeting**

The next Full Council meeting will be held on Monday 9th June 2025 in the Redhouse Community Centre, commencing at 7.30pm.

Members were requested to arrange committee meetings prior to or as soon after the meeting as possible.

The meeting closed at 8.05pm

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Chair