



# ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY  
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**Minutes of the Staffing Committee Meeting  
Held on Wednesday 13<sup>th</sup> March at 5:30pm  
At the Parish Offices, Redhouse Community Centre, Frankel Avenue**

**Councillors Present:** Sue Cole, Tim Owen, Vera Tomlinson (Chairman) and Melanie Woods  
**Officer Present:** Emma Sylvester  
**Public Present:** None

**21 APOLOGIES**

Jean Blake

**22 DECLARATIONS OF INTEREST**

None

**23 MINUTES OF THE COUNCIL MEETING HELD ON 18<sup>TH</sup> NOVEMBER 2018  
RESOLVED**

That the Minutes be approved as a true record and signed by the Chairman.

**24 PUBLIC RECESS**

No public present

**25 STAFF ISSUES**

- (i) The Chairman updated the committee on outcome of staff appraisals.
- (ii) Members reviewed the new pay scales from the National Joint Council for Local Government Services.

**RESOLVED**

To accept new pay scales which would be implemented from 1<sup>st</sup> April 2019.

- (iii) Members discussed salaries for all staff.

**RESOLVED**

Centre Manager to be put on the scale system giving a rise of 24p hour

Caretakers to be given a rise of 20p hour

Groundsman given a 1 point scale rise

To defer a decision on the Clerk's salary until the next meeting.

- (iv) Members discussed the current annual holiday entitlement for the Redhouse Community Centre staff.

**RESOLVED**

To make no changes.

**26 DATE OF NEXT MEETING**

It was agreed that the date of the next meeting would be Monday 8<sup>th</sup> April 2019 at 10am.

The meeting closed at 6:40pm.

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_