

MINUTES of the St Andrews Parish Council Grounds Maintenance / Play Areas Committee meeting held on Monday 30th September 2024 at 7.00pm in the Redhouse Community Centre, Frankel Avenue, Swindon.

PRESENT : Cllr Steve Heyes (Chair), Cllr Daniel Adams, Cllr Jake Chandler, Cllr Sue MacDonald, Cllr Paul West. Grounds Maintenance Manager Luke Jones, Locum Clerk Deborah Bourne.

13 Apologies for Absence

There were no apologies for absence.

14 Declarations of Interests

There were no Declarations of Interest relating to items on this Agenda.

15 Minutes

The Minutes of the Grounds Maintenance / Play Areas Committee held on Thursday 15th August 2024 were adopted as a true record of the meeting and duly signed by the chair.

16 Public Participation

There were no members of the public present at this meeting.

17 Open Spaces

Written Reports were circulated prior to the meeting on:

a. Grounds Maintenance Issues

There were no further comments made.

b. Play Parks

Members were concerned about damage caused to the Gym equipment, which is estimated at over £700. The Grounds Maintenance Manager is currently trying to obtain a crime number from Wiltshire Constabulary for the Councils insurance.

RESOLVED that this incident be reported to the police and a claim for repair sent to the Councils Insurance Company.

c. Trees at Vaughan Williams Way

Members were informed that Swindon Borough Council had provided letters detailing planting work due to be carried out shortly at this site. Delivery of the letters to each household in Vaughan Williams Way will be carried out by St Andrews grounds

staff due to a lack of staff availability at Swindon Borough Council. It is the intention of Swindon Borough Council to plant a greater number of trees than have previously been removed.

Members thanked the Grounds Maintenance Team for their hard work and thanked the Grounds Maintenance Manager for his reports to this committee. As a general point it was:

RESOLVED that Swindon Borough Council be contacted to establish the amount of s106 monies currently owed to the parish, as this will be needed when renewing / developing play areas within the parish.

18 Bin Signs

Members considered the design and wording for signs that will be attached to each litter bin within the parish. After discussion on precise wording, it was:

RESOLVED to order A5 size signage for all bins; with each poster having a unique identification number and for a QR code to be placed in the top left corner to further identify the bin locations.

19 Trees for Climate Phase Two

Members considered the written report previously circulated.

This is a joint project with Swindon Borough Council, St Andrews Parish Council and the Community. Volunteers will be invited to plant the whips (very small trees) whilst Council staff will plant larger trees with the help of other professionals.

RESOLVED to support Swindon Borough Councils choice of contractor, as indicated in the report; and for St Andrews Parish Council staff time to be recharged to the project.

20 Date of Next Meeting

The next meeting of the Grounds Maintenance/Play Areas Committee will take place on Monday 25 November 2024 at 7.00pm.

The meeting ended at 7.35pm

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Chairman