



St Andrews Parish Council

DRAFT Minutes of the Online Grounds Maintenance Committee Meeting held on Wednesday 2nd December 2020 at 7:00pm

Councillors Present: Daniel Adams, Steve Heyes, Frank Quarterman and Vince Williams (Chairman)
Officer Present: Luke Jones (Grounds Supervisor), Emma Sylvester (Clerk)
Public Present: None

11 APOLOGIES FOR ABSENCE

Vera Tomlinson

12 DECLARATIONS OF INTEREST

None

13 PUBLIC RECESS

No public present

14 DEPOT (Standing Item)

Cllr Williams updated the committee on proposed internal layout for depot as part of the proposal for Full Council to be held on 9th December.

15 OPEN SPACES

- (i) **RESOLVED** to approve plans for pollinator pathways and natural habitats as detailed in the maps, attached in the Minute Book, subject to approval from Swindon Borough Council.
- (ii) Cllr Williams reported that he had contacted four companies asking for financial assistance with the installation of the Covid Snake Rock. One company responded asking for dimensions so they could offer a reduced price as a donation. Once a price had been received this would be brought back to the committee for decision.

16 VEHICLES AND EQUIPMENT

- (i) The Chairman reported that a delegated decision had been taken to hire two vehicles from Wessex rather than carry out repairs to the old vehicles as discussed at the last meeting (Minute 9). Members discussed disposing of the old vehicles.

RESOLVED

To sell both vehicles as scrap at an approximate price of £300 each.

- (ii) The Grounds Maintenance Supervisor reported that there had been an accident with the side arm which had clipped a street column causing a need for repair by Swindon Borough Council.

RESOLVED

To make an insurance claim for the cost of repairs totalling £1400

17 PLAY AREAS DEEP CLEAN PROGRAMME

Members received a suggested programme for play area deep cleaning throughout 2021. The programme was approved but recommended to Play Areas Committee that Delius and Addinsell were not included until issues had been resolved with Swindon Borough Council.

18 SWINDON BOROUGH COUNCIL PARISH ISSUES

The Grounds Supervisor reported that Swindon Borough Council are signposting residents to the parish council regarding issues that are their responsibility. Cllr Heyes added that this is happening across the borough and he had recently attended a meeting discussing this. Cllr Heyes said he would raise this with SBC and update the committee.

18 BUDGET 2021/22

Members agreed to recommend to Full Council the detailed 5yr budget previously discussed at Full Council with the year total being £251,000

The meeting closed at 7:44pm

Chairman _____

Date _____