



St Andrews Parish Council

DRAFT Minutes of the Online Grounds Maintenance Committee Meeting held on Wednesday 11th November 2020 at 7:00pm

Councillors Present: Steve Heyes, Frank Quarterman, Vera Tomlinson and Vince Williams (Chairman)
Officer Present: Luke Jones (Grounds Supervisor), Emma Sylvester (Clerk)
Public Present: None

1 APOLOGIES FOR ABSENCE

Daniel Adams

2 ELECT A VICE CHAIRMAN RESOLVED

To elect Vera Tomlinson as Vice-Chairman of the Grounds Maintenance Committee.

3 DECLARATIONS OF INTEREST

None

4 PUBLIC RECESS

No public present

5 FINANCE

Members received income and expenditure reports up to 30th September 2020, as detailed in the document attached in the Minute Book. Members raised no concerns and asked that the Clerk produced quarterly figures for this meeting.

6 DEPOT

Cllr Williams updated the committee on site visits to potential locations for a grounds maintenance depot. Members discussed locations and sizes required.

RESOLVED

Cllr Williams will prepare a written proposal for Full Council which will recommend three sites.

7 OPEN SPACES

(i) Cllr Williams addressed the committee with regards to pollinator pathways and natural habitats requesting that more areas in the parish are turned into these. The committee agreed this was a good idea and. The Grounds Supervisor updated the committee on pollinator pathways stating that it was waiting to have the final cut, however due to the pandemic Swindon Borough Council currently has no staff to complete.

RESOLVED

the Grounds Supervisor to prepare a plan for the parish of suitable areas for next meeting

(ii) Members discussed costs relating to moving a bench on St Andrews Ridge.

RESOLVED

to spend up to £300 in relocating bench

(iii) The Grounds Maintenance Supervisor reported that all is going well with grass and hedge cutting especially as this is the first season with a new team. Cllr Tomlinson added that she had received lots of praise and asked for this to be passed on to the team.

(iv) The Grounds Supervisor updated the committee on estimated costs to install the COVID-19 snake rock. Councillors believed that over £2000.00 was too expensive and not the best way to spend public money.

RESOLVED

Cllr Williams and Grounds Supervisor to see if company would help with the costs.

8 BINS

Members received a report from the Grounds Supervisor regarding purchasing new bins.

RESOLVED

To purchase 3 new bins at a cost of £866.85

To install 1 by the bridge over Thamesdown Drive and 1 Dunley Close

9 VEHICLES AND EQUIPMENT

The Grounds Supervisor reported that all equipment ordered had now been delivered, however, there was still a wait for new vehicles. He also explained that one of the tippers from SBC needed a new clutch at a cost of £695 and members discussed whether it was worth spending this money.

RESOLVED

For Grounds Supervisor to seek alternative vehicles from company providing new vehicles whilst we wait for them to be delivered.

To delegate decision to Chairman and Vice Chairman as a decision was needed urgently.

10 PLAY AREAS DEEP CLEAN PROGRAMME

It was agreed to defer this item until the next meeting following a detailed plan on priority play areas.

The meeting closed at 7:58pm

Chairman _____

Date _____