



# St Andrews Parish Council

**Minutes of the Grounds Maintenance and Play Area Committee  
Meeting held on Wednesday 18<sup>th</sup> February 2026 at 7:00pm  
at Redhouse Community Centre, Frankel Avenue, Swindon**

**Councillors Present:** Jake Chandler\*, Steve Heyes (Chairman), Sue MacDonald, Paul West and Vince Williams  
**Councillors Not Present:** Kate Tomlinson  
**Officer Present:** Emma Sylvester – CEO  
Luke Jones – Operations Manager (OM)  
**Public Present:** 0

## **36. APOLOGIES FOR ABSENCE**

An apology for lateness was received from Cllr J Chandler.

## **37. DECLARATION OF INTERESTS**

None

## **38. MINUTES**

**RESOLVED** to approve the minutes of the meeting held on 19th November 2025, subject to an amendment to Minute 31 to change the cost from £745 to £945, as a true record, and for them to be signed by the Chairman.

## **39. SEATS IN BROOKE PARK**

Members considered the report from the Operations Manager (OM) regarding seating in Brooke Park, as referred from Full Council.

**RESOLVED** to approve the purchase of sleepers made from recycled plastic at a cost of £842, with the remaining funds to be used for consumables to enable the Grounds Maintenance Team to construct benches in an arrangement designed to better suit girls, and for the provision of a plaque acknowledging the Residents' Association for their donation.

## **40. BLEED KIT LOCATIONS**

Members considered proposed locations for bleed kits.

\* Cllr J Chandler arrived

**RESOLVED** to approve the siting of bleed kits at Redhouse Community Centre and Abbey Meads Shopping Centre.

## **41. PLAY AREAS**

- (i) Members received a verbal update from the OM. Line marking at play areas has been completed, along with repairs at Brooke Park. Repairs at Delius are ongoing due to delays caused by wet ground conditions.
- (ii) Members noted that Kompan expenditure had been approved at Full Council.

## **42. GROUNDS MAINTENANCE**

- (i) Members received a verbal update from the OM. Shrub works have been completed; however, hedge works are behind schedule due to wet weather and staff sickness.

- (ii) Members noted that minor accidents had occurred involving 2 grounds vehicles. The wing mirror on the tractor was damaged by a branch, and another vehicle clipped the mirror on the tipper truck. A personal injury claim has also been submitted against the Council and will be reported by the OM.
- (iii) Members received an update from the Operations Manager regarding the grounds vehicle tender process. The Tender Evaluation Committee has met to consider submissions for two tipper trucks and a 4x4 vehicle, and a recommendation will be submitted to Full Council. The tender process for the electric van is now open.

The meeting closed at 7:45 pm.

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_