



St Andrews Parish Council

DRAFT Minutes of the Grounds Maintenance and Play Area Committee Meeting held on Wednesday 30th July at 7:00pm at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Cherie Adams, Jake Chandler, Steve Heyes (Chairman), Sue MacDonald, Paul West and Vince Williams
Officer Present: Emma Sylvester – Parish Clerk
Luke Jones – Grounds Maintenance Manager (GMM)
Public Present: 0

1. APOLOGIES FOR ABSENCE

None

2. DECLARATION OF INTERESTS

None

3. MINUTES

RESOLVED to approve the minutes of the meeting held on 7th April 2025 as a true record and signed by the Chairman.

4. OPEN SPACES

- (i) Members received the 'Open Space issues' spreadsheet and discussed the following matters:
Grass not growing so team moving on to tidying up brambles.
Many weeks there are only two members of staff due to holidays and sick leave.
More graffiti and broken glass.
Broken fence down Lady Lane. GMM asked to report to SBC.
- (ii) Members received written report (filed with the minutes in the Minute Book) providing updates on parish projects:
Ancient Woodland Assessment of the Roman Villa Woods
Funding secured for Oaks at 80 to plant three oak trees in the parish
Repairs to Roman Villa Woods

5. VEHICLE/MACHINERY

- (i) The GMM reported that the two new ride on mowers and tractor had been delivered and Full Council had agreed expenditure to purchase the Trimax snake 400 gang mower £5,500 +vat, Timberwolf TW160 Wood woodchipper £4850 +vat and Bomford side-arm £3500 +vat which are all at the end of lease this month. Total cost £13,750.
- (ii) The GMM reported that he had to go out to retender for a replacement for the 4x4 Hilux. To extend the lease until a replacement arrived would incur additional costs.
RESOLVED to recommend to Full Council that the Hilux lease is extended until a replacement is sourced.

6. BIKE SELF SERVICE STATION

Members discussed a report from the GMM regarding the purchase and installation of a new Bike Self Service Station. The cost of this item would be around £1500 + £500 for installation and spare parts.

RESOLVED to recommend to Full Council that the item is purchased.

7. CCTV

Cllr Steve Heyes reported that the police had recently requested CCTV footage at Brook Park but the system was not working. Swindon Borough Council were requesting the parish council pay for repairs at a cost of £1000.

RESOLVED for the clerk to contact Swindon Borough Council for further information.

8. PLAY AREAS

(i) Members discussed the report (attached to these minutes in the Minute Book) from the GMM regarding upgrading the MUGA at Highdown Way.

RESOLVED to involve the community and issue a questionnaire to gather information on residents opinions and suggestions as this would be required if applying for funding.

(ii) Members discussed the play areas and agreed to carry out a tour of all sites, use a score sheet to assess each play area.

The meeting closed at 8:06 pm.

Chairman _____

Date _____