

MINUTES of the St Andrews Parish Council Redhouse Community Centre Committee meeting held on Monday, 28th April 2025 at 7.30pm. The meeting was held at Redhouse Community Centre, Frankel Avenue, Swindon.

PRESENT : Cllrs Jake Chandler, Paul Morris (chair), Vince Williams.
Mrs Deborah Bourne (Locum Clerk), Ms Alex Hughes
(temporary RCC Manager), Mrs Rose (Admin Officer).

RCC/25-01 Apologies for Absence

Apologies for absence were received from Cllr Daniel Adams.

RCC/25-02 Declarations of Interest

There were no Declarations of Interest in items listed on this agenda.

RCC/25-03 Minutes

RESOLVED to confirm that the minutes of the RCC¹ meeting held on Wednesday 18th October 2023 were a true and accurate record of the decisions made. The minutes were duly signed by the chair to confirm this decision.

RCC/25-04 Taxi Policy

Members received a report from the Temporary RCC Manager about extending the Taxi Policy to include the whole 12 months, rather than the current September to March limitations.

Discussion included:

- Walking home late at night can be scary regardless of season
- Often cleaners are finishing work at 11.00pm, which is late for winter or summer
- Taxi payments are expensive
- Price is likely to double if policy is extended to whole year
- Can some cleaning be carried out in the morning rather than always being carried out in the evening
- Is a complete review required.

RESOLVED to carry out a complete review of the Late-Night Taxi Policy, linking it to an overall review which will include hirer charges and hall out-goings.

RCC/25-05 Carpet Cleaning

¹ Redhouse Community Centre

The temporary RCC Manager presented a report about cleaning the carpet and seating in the entrance hall to the Community Centre. It was noted that there would be noticeable disruption to bookings if the carpet needed replacing.

Company	Price
A	£280
B	£165
C	£120 + VAT
D	£76

RESOLVED to contract company C to carry out cleaning during a quieter time, possibly during school holidays. It was further resolved to budget for renewing reception seating next year (2026/27).

RCC/25-06 Tables

A report was presented by the temporary RCC Manager. There are a number of the large tables in need of attention, with some needing more extensive repairs.

RESOLVED to recommend that all tables are replaced next year, to keep them all matching. Members also requested that the cost of these tables should be from the main councils budget rather than the RCC budget. It is considered that the whole council benefits from the RCC tables and chairs.

RCC/25-07 Hall Income

The Temporary RCC Manager presented a report to identify the need for hiring fees need to be increased. It was noted that hall hire charges have not increased in recent years.

Discussion included:

- The hall must pay for itself; members did not want any Council Tax used to “prop the building up”
- A discrete meeting would be needed to look at pricing in depth
- Councillors have put together a model spreadsheet to test pricing
- Comparisons with other local halls should be made available before members make a recommendation

RESOLVED to hold a special meeting to discuss hire charges. This meeting to be held on Monday 19th May at 7.30pm.

RCC/25-08 **Date of Next Meeting**

The next meeting of the St Andrews Parish Council RCC committee will take place on Monday, 19th May at 7.30pm; when the only item on the agenda will be to discuss hire charges for the Centre. The next general committee meeting will take place on Monday 1st September 2025 at 7.30pm in the Redhouse Community Centre.

The meeting closed at 8.30pm

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Chair

**After the meeting members wished it recorded that the Play Area will need to be replaced soon.*