



ST ANDREWS PARISH COUNCIL

Minutes of the Full Council Meeting
held on Wednesday 14th February 2024 at 7:30pm
at the Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Daniel Adams, Kola Beyioku*, Jake Chandler, Mary Friend, Steve Heyes, Sue MacDonald, Paul Morris, Paul West, Vera Tomlinson (Chairman) and Vince Williams
Officer Present: Emma Sylvester, Parish Clerk
Public Present: 4

* Arrived at 7:48pm

121. The Chairman opened the meeting by extending a warm welcome to all attendees and initiated introductions. The Chairman proposed advancing agenda item 4 to accommodate the Police and Crime Commissioner for Wiltshire and Swindon.

RESOLVED

To move agenda item 4 – Police and Crime Commission for Wiltshire and Swindon to agenda item 3.

122. APOLOGIES FOR ABSENCE

None

123. DECLARATION OF INTERESTS

None

124. POLICE AND CRIME COMMISSIONER OF WILTSHIRE AND SWINDON

The Police and Crime Commissioner (PCC) of Wiltshire and Swindon addressed members of the council, explaining his role and how he was reforming Wiltshire police. He said it was a long journey however improvements were being made as follows:

- Call answering response times halved on average
- More convictions in sexual offences
- Continue to disrupt county lines

Parish Councillors asked questions regarding knife crime, e-bikes, e-scooters, drones and youth work.

The Chairman thanked Mr Wilkinson for attending the meeting and providing a very informative update.

125. CO-OPTION TO PARISH COUNCIL

The Chairman invited applicants to address councillors regarding their interest in being co-opted on to the parish council which was followed by questions from members.

RESOLVED

To co-opt Emma Famarzi on to the parish council as a councillor
Emma Famarzi signed the Declaration of Acceptance of Office

126. MINUTES

RESOLVED

To accept the minutes of the last meeting held on 31st January 2024 as a true record and signed by the Chairman.

127. PUBLIC RECESS

None

128. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcements:

- (i) A letter of resignation had been received from the Deputy Clerk. It was agreed for the Youth and Climate Crisis committees to be put on hold until a replacement is found and for the Clerk to look after the planning committee for the timing being.
- (ii) Correspondence had been received from Swindon Borough Council regarding the depot lease rent which was higher than what had been previously agreed.

129. LOCAL GOVERNMENT BOUNDARY COMMISSION

Members discussed the public consultation regarding new council wards and ward boundaries for Swindon Borough Council. It was agreed to set up a meeting to discuss the parish council's response with Councillors Tomlinson, Chandler, Friend, MacDonald and Morris in attendance.

130. PARISH COUNCIL OFFICE

Members discussed the draft tender brief documents for new parish council office at Redhouse Community Centre.

RESOLVED

To approve the tender brief documents which will include two example office plans as attached in the Minute Book.

To publish the documents online.

131. RISK ASSESSMENT

Councillors reviewed the risk assessment with amendments.

RESOLVED

To adopt the Risk Assessment for St Andrews Parish Council as detailed in the document attached in the Minute Book.

132. POLICIES

Councillors reviewed the Investment policy. The Clerk notified members that one account had just received £1500 in interest.

RESOLVED

To adopt the Investment Policy as attached in the Minute Book.

133. SWINDON BOROUGH COUNCIL PARTNERSHIP WORKING

The Chairman reported there was no update on Swindon Borough Council partnership working. Members noted that Swindon Local Council Forum were holding a meeting on Thursday 15th February 2024.

The meeting closed at 21:54 pm

Chairman _____

Date _____