



# St Andrews Parish Council

**Draft Minutes of the Play Areas Committee Meeting**  
held at Justin Tomlinson Constituency Office, First Floor  
Customer Service Hub, Orbital Shopping Park, Thamesdown  
Drive on Tuesday 5<sup>th</sup> December 2023 at 11:00am

**Councillors Present:** Jake Chandler, Steve Heyes (Chairman) and Sue MacDonald  
**Officer Present:** Emma Sylvester, Parish Clerk  
Luke Jones, Grounds Maintenance Manager (GMM)  
**Public Present:** 0

## 18. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Tomlinson, Friend and V Williams

## 19. DECLARATION OF INTERESTS

None

## 20. MINUTES

Members received the minutes of the last meeting and **RESOLVED** to approve the minutes of the last meeting held on 5<sup>th</sup> September 2023.

## 21. PUBLIC RECESS

No public present

## 22. PLAY AREAS

- (i) Members noted the play issues which were minor repairs, graffiti and broken glass. It was agreed that the CCTV in the play areas was making a difference.
- (ii) The GMM reported that Swindon Borough Council had patched repaired the surface at Addinsell play park.
- (iii) It was noted that the Clerk had attended two free bid writing and funding application courses where the main pointers were requirement of match funding and evidence of need i.e. data from community engagement.

## 23. OUTDOOR GYM EQUIPMENT

The GMM reported that the new chest press was now ready to be installed and would include an orange seat as agreed at the last Full Council meeting. He added that the surface was wearing so Kompan had agreed to re resin the top. Members thanked the GMM for his hard work resolving these issues.

## 24. BUDGET

Members discussed budget requirements for 23/24 which included a new surface at Buscott play area. The GMM detailed a list of parts and equipment that would shortly need replacing as detailed in the document attached in the Minute Book.

### **RESOLVED**

To recommend to Full Council that £35,000 is raised through the budget to be earmarked for a new surface at Buscott play area.

To recommend to Full Council that the Play Area Committee has the following budget:

External Safety Inspection	£800
General Consumables	£500

Play Area Maintenance	£10,000
CCTV	£800

**25. LEASES**

Members noted there was no update on the leases and we were still waiting to hear from Swindon Borough Council

The meeting closed at 12:20 pm.

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_