



St Andrews Parish Council

DRAFT Minutes of the Redhouse Community Centre Committee Meeting held on Wednesday 18th October 2023 at 7:30 pm at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Daniel Adams, Paul Morris (Chairman) and Vince Williams
Officer Present: Emma Sylvester - Parish Clerk
Centre Manager
Public Present: 0

10. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Beyioku, Friend and Tomlinson

11. DECLARATIONS OF INTEREST

Cllr D Adams declared a non-pecuniary interest in agenda item 11(i) as his spouse was a volunteer for a group that hired out Redhouse Community Centre. Cllr Adams said he would leave the meeting for this point.

The Clerk advised that the meeting would not be quorate if Cllr Adams left the room. Members **RESOLVED** to defer agenda item 11(i) to the next meeting.

12. PUBLIC RECESS

None

13. MINUTES

Members received the minutes of the last meeting and **RESOLVED** to approve the minutes of the last meeting held on 19th July 2023 as a true record and signed by the Chairman.

14. OVERVIEW OF CENTRE USAGE

The Centre Manager reported that there had been some changes to regular hirers and despite some bookings stopping new hirers had taken over the slots. These included a new Zumba class, karate sessions and a private booking. Bookings were currently up by 6 hours a week.

15. ACCOUNTS AND EXPENDITURE

- (i) Members received current income and expenditure reports up to 30th September 2023 as attached in the Minute Book.
- (ii) Members discussed expenditure for General Consumables and General Maintenance and amount of additional funds required to cover centre running costs until March 2023. Cllr V Williams requested that expenditure is presented as a graph for future meetings.

RESOLVED

To request from Full Council that £1000 is used from General Reserves for any expenditure under General Consumables and General Maintenance up to 31st March 2023.

16. CAR PARKING

Members discussed parking at Redhouse Community Centre as it had been noted by Cllr V Tomlinson that residents were using the car park. The Centre Manager reported that there hadn't been any complaints from hirers that there was not enough parking.

RESOLVED

To monitor the situation.

17. NEW SCRUBBER DRYER MACHINE

(i) Members noted that at the last Full Council meeting held on 20th September 2023 members **RESOLVED** that in principle there was a need for an iMop but asked for further information regarding consumable and annual service to know what the total cost would be. Full Council also requested that the Redhouse Community Centre Committee budget for the item rather than expenditure coming from General Reserves.

(ii) Members discussed reports received from the Centre Manager regarding the costs to purchase an iMop.

RESOLVED

To purchase an ex-demo iMop and defer to next Redhouse Community Centre Committee meeting how this will be funded before making a recommendation to Full Council.

18. BUDGET

Members discussed budget requirements for 24/25. It was noted that the fixed electricity and gas prices came to an end in July 2024. Members requested that a quote was obtained and agreed to discuss this at the next meeting.

19. REVIEW OF CHARGES

(i) Members **RESOLVED** to defer the item regarding hirer charges to the next meeting.

(ii) The Clerk reported on cleaning charges for the tenant of Redhouse Community Centre and issues raised before the summer break. Members discussed monthly charges over the past 18 months.

RESOLVED

To set a daily cleaning charge for tenant of £11 to start from 1st September 2023.
To waive the July cleaning charges due to issues raised with service provided.

The meeting closed at 8:41 pm.

Chairman _____

Date _____