



# St Andrews Parish Council

**DRAFT Minutes of the Full Council Meeting**  
**Held on Monday 24<sup>th</sup> July 2023 at 7:30 pm**  
**at Redhouse Community Centre, Frankel Avenue, Swindon**

**Councillors Present:** Kola Beyioku\*, Jake Chandler (Presiding Chairman), Steve Heyes, Paul Morris, Paul West, Bradley Williams and Vince Williams

**Officer Present:** Emma Sylvester- Parish Clerk  
Debbie Braiden – Deputy Parish Clerk  
Luke Jones – Grounds Maintenance Manager

**Public Present:** 0

\*Arrived 19:40

## 38. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Adams, Friend, MacDonald and Tomlinson

## 39. DECLARATION OF INTERESTS

Cllr B Williams declared an interest in agenda item 12 as an owner of an electric vehicle.

## 40. MINUTES

**RESOLVED** to accept the minutes of the last meeting held on 14<sup>th</sup> June 2023 as a true record and signed by Cllr J Chandler.

## 41. PUBLIC RECESS

No public present

## 42. CHAIRMAN'S ANNOUNCEMENTS

Cllr Chandler reported that he had the following announcements from Cllr Tomlinson in her absence:

- a) The Chairman attended a meeting with a Swindon Borough Council Planning Manager to discuss the land next to Redhouse Community Centre.
- b) Thank you to Cllr Daniel Adams and Cllr Steve Heyes who represented The Parish Council at the local MPs Summer Fair held at The Orbital Shopping Centre.
- c) The Chairman had attended a meeting at Haydon Wick Parish Council to discuss ways in which the parish councils could work closer together. Any proposals would be brought to Full Council for discussion and approval.

Cllr Chandler reported that he had met with the Managing Director (MD) of a local bus company who were keen to meet with parishes in North Swindon. Cllr Chandler suggested that the MD attends a future council meeting to discuss issues with councillors.

#### **43. COMMITTEES**

Members noted the minutes of the following committees:

Play Area 6<sup>th</sup> June 2023

Grounds Maintenance 21<sup>st</sup> June 2023

Planning 26<sup>th</sup> June 2023

Climate Crisis 3<sup>rd</sup> July 2023

#### **44. INTERNAL AUDITOR**

(i) Members received and noted the Internal Auditor report which contained no recommendations. The Clerk was congratulated for her work on the accounts.

(ii) **RESOLVED** to accept the quotation received from Bridget Bowen to carry out internal audit work for 2023/24 at a cost of £720.

#### **45. ACCOUNTS**

Members noted attached payments for May 2023 totalling £43,993.27.

#### **46. COUNCILLOR ALLOWANCES**

(i) Members noted that the recommendations for Councillor Allowances for 2023/24 from Swindon Borough Council remain the same as 2022/23

(ii) **RESOLVED** to keep Councillor Allowances for 2023-24 the same as 2022-2023 which are as follows:

Parish Councillors       £1098

Parish Chairman         £5272

#### **47. MEMBERSHIP WALC/NALC**

Members discussed membership for WALC and NALC for 2023/24.

**RESOLVED** to join WALC and NALC for 2023/24 at a cost of £1699.40 part funded from General Reserves due to a slight increase.

#### **48. WILTSHIRE RESILIENCE EVENT**

Members discussed correspondence received regarding a Wiltshire Resilience Event to take place on August 31<sup>st</sup> (09:00 – 16:30) at Tidworth Garrison Theatre, Tidworth, SP9 7EP. The Clerk reported that a maximum of 3 parish council representatives could attend and added she was happy to be a representative. No councillor present wished to attend, and it was agreed for Cllr J Chandler to discuss this with Cllr V Tomlinson to see if she wished to attend.

#### **49. ELECTRIC CHARGER**

It was agreed to refer this to the Climate Crisis Committee.

#### **50. GROUNDS MAINTENANCE SERVICES**

Cllr S Heyes reported on services provided on new residential estates and councillors discussed how some were still managed by the developer and other had gone to management companies rather than over to Swindon Borough Council. Cllr Heyes asked if the council could consider offering services to these developments as part of the precept. Members requested that Cllr Heyes work with the Grounds Maintenance Manager to bring a proposal with costings back to Full Council.

**51. TAXIS FOR STAFF**

Members discussed paying for taxis to take staff home who finish work late during the winter months who do not have their own transport. Members requested a draft policy is brought back to the next meeting with full details and costings.

The meeting closed at 8:17pm

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_