



St Andrews Parish Council

**DRAFT Minutes of the Extraordinary Full Council Meeting
Held on Wednesday 12th October 2022 at 7:30pm
at Redhouse Community Centre, Frankel Avenue, Swindon**

Councillors Present: Daniel Adams, Kola Beyioku, Jake Chandler, Mary Friend, Steve Heyes, Sue MacDonald, Paul Morris, Vera Tomlinson (Chairman), Paul West, Bradley Williams and Vince Williams
Officer Present: Emma Sylvester, Parish Clerk
Public Present: 5

87. APOLOGIES FOR ABSENCE

None

88. DECLARATION OF INTERESTS

None

89. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcements:

- (i) A meeting had been held on Tuesday 11th October with Swindon Borough Council's Property Asset Officer regarding Play Area Leases. Cllr Tomlinson had called the meeting as members had agreed that St Andrews Parish Council not to sign the current leases until the parish is given financial assistance regarding maintenance of trees. Cllr Tomlinson reported that the meeting went well, and the SBC officer agreed to investigate the maintenance of the trees and seeking financial assistance for the parish. Cllr Heyes added that if no agreement was made then the parish council would still look after the play areas under the Maintenance Deed.
- (ii) An accident had occurred on Eastbury Way, and Cllr Tomlinson had received a number of calls from residents asking for something to be done. She reported that having spoken to Borough Councillors it had been suggested that data is collected by tracking the speed of traffic first. Cllr Jake Chandler added that he had a case open at Swindon Borough Council regarding incidents that are due to dangerous parking. He asked for parish support.
- (iii) A query had been received regarding the new play area at Abbey Farm. Cllr Tomlinson reported that the parish council had been approached to look after the play area and had received a document detailing the maintenance required. Unfortunately the parish council could not afford to carry out the necessary maintenance on the finances which had been offered. The parish council have asked the developer to reconsider.

90. PUBLIC RECESS

- (i) Employees of a planning company addressed members with regard to an outline planning application for around 40 houses off Tadpole Lane and above Addinsell play park, explaining how houses would be built around 3 large trees and the

conservation area with paths connecting the estate through the play parks.. Members asked questions regarding parking, electric chargers, trees and play areas.

- (ii) A local resident asked councillors the location of the depot. The Chairman responded that unfortunately this information was not in the public domain as nothing had been agreed yet but hoped to be able to make an announcement soon.
- (iii) A local resident asked the parish council for an update on the planned meeting with the police regarding anti-social behaviour. Cllr Tomlinson explained that this had not taken place due to unavailability of a police representative, however, the parish council continued to work with the police and have set up the Youth Task Group to plan activities.

91. BUDGET 2023-24

- (i) Members agreed to hold the first budget discussions on Wednesday 16th November 2022.
- (ii) Members discussed possible projects to be funded in 2023-24 and agreed to look at the costs of the following in next year's budget discussions:
 - Depot
 - Memorial Garden for Her Late Majesty Queen Elizabeth II
 - Open Air Cinema
 - Youth Awards
 - Youth Activities Programme

92. BANKING AND ACCOUNTS

- (i) Members noted payments for September 2022 totalling £119,189.31 as detailed in the attached document in the Minute Book.
- (ii) Members received management reports for 2nd Quarter of 2022-23 up to 30th September 2022 as detailed in the attached documents in the Minute Book.

93. BULB PLANTING

Members considered a report from the Grounds Maintenance Manager regarding bulb planting within the parish.

RESOLVED to plant daffodils on the grass bank at the end of Eastbury Way spelling out "WELCOME TO ST ANDREWS PARISH", from Boston Bulb Company at a total cost of £172.00

94. CLIMATE CHANGE

Members discussed the action plan produced by Cllr Heyes and Cllr B Williams as detailed in the document attached in the minute book.

RESOLVED to have Climate Change as a standing item on the Grounds Maintenance committee with other committees feeding in recommendation to the Grounds Maintenance committee.

95. POLICIES

Members considered and **RESOLVED** to approve the following policies:

Disciplinary Policy
Grievance Policy

Members considered and **RESOLVED** to approve the following policy with minor amendments:

Lone Working Policy

Members considered and **RESOLVED** to defer the following policies until the next meeting:

Expenses Policy

Sickness and Absence Policy

96. Members **RESOLVED** to extend standing orders to finish the last agenda item.

97. **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED to exclude members of the public as the business to be transacted contained the likely disclosure of exempt information.

98. **DEPOT**

The Chairman reported that terms and conditions regarding the land for a new depot had now been verbally agreed. Members thanked Cllr Vera Tomlinson for all her hard work. It was agreed to hold a meeting to discuss next steps.

The meeting closed at 10:20 pm

Chairman _____

Date _____