



St Andrews Parish Council

**Draft Minutes of the Play Areas Committee Meeting
held at Justin Tomlinson Constituency Office, First Floor
Customer Service Hub, Orbital Shopping Park, Thamesdown
Drive on Tuesday 30th August 2022 at 11:00am**

Councillors Present: Jake Chandler, Mary Friend, Steve Heyes (Chairman), Sue MacDonald and Vera Tomlinson

Committee Member

Not Present: Kola Beyioku

Officer Present: Emma Sylvester, Clerk and Luke Jones, Grounds Maintenance Manager

Public Present: 1

11. APOLOGIES FOR ABSENCE

None

12. DECLARATION OF INTERESTS

13. MINUTES

- (i) **RESOLVED to** approve the minutes of the last meeting held on 28th June 2022 and signed by the Chairman as a true record.
- (ii) Minute 45 (iv) from meeting held on 8th February 2022
RESOLVED To ratify purchase of new gate at Highdown Way from different supplier, Easy Gate at a cheaper price of £810.00.

14. PUBLIC RECESS

No public wished to speak. Members discussed why residents did not attend meeting and it was thought that they do come if there is a problem so no public must mean they are happy with how the parish council is running things.

15. ACCOUNTS

Members noted the accounting reports as detailed in the documents attached in the Minute Book. Members requested that the Grounds Maintenance Manager provides quotes at the next meeting for upcoming expenditure in the following financial year for budgeting purposes.

Members discussed grants and requested that a list of possible grant providers is passed to Cllr Vera Tomlinson to look through. The Clerk reported that she was still awaiting a response from Swindon Borough Council's Finance Officer. It was agreed for Cllr Heyes to set up a meeting which would also be attended by Cllrs Tomlinson and Chandler.

16. PLAY AREAS

- (i) Wallis Drive
Cllr Heyes reported that Wallis Drive had been officially opened by the local MP Justin Tomlinson on Saturday 27th August where excellent feedback had been provided by residents. The Grounds Maintenance Manager reported that the

rubber replacement at the top of the double slide was still required but the contractor was waiting for the weather to cool down.

Cllr Tomlinson added that the play area was now in an excellent condition and had been amazed by the difference now that the trees had been taken down. She said it was a play park to be proud of and thanked the Grounds Maintenance Manager and his team saying the parish council was very grateful.

The Clerk was asked to request a screen shot from the bottom camera at Wallis Drive where it was believed that the view is obscured by a tree branch and the Grounds Maintenance Manager wants to check which branch before pruning any of the trees.

- (ii) Members noted that at Full Council on 13th July quotations for play area repairs were considered and the following resolutions were made:
 - (a) Approved a budget of £2000 for Eastbury Way climbing nets
 - (b) It was agreed for the Play Area Committee to discuss further new equipment at Standen Way due to complications with installation
- (iii) Grounds Maintenance Manager reported that he had received two quotations on Eastbury Way nets. Members discussed the quotations and **RESOLVED** to approve purchase of nets from Tay Play at a cost of £1008.04 subject to good reviews about the company.
- (iv) The Ground Maintenance Manager reported that with a low budget and complications with installation a springer piece of equipment was not possible and recommended play boards. He presented several options which included a fire engine, police car, petrol pump and sign language board. **RESOLVED** to recommend to Full Council that 2 pieces of equipment are purchased –Electric Car Charger £591 from Vita Play and Sign Language board £1806 from Wickstead
- (v) The Grounds Maintenance Manager informed members of completed repairs and equipment that was being monitored as detailed in the attached document in the Minute Book.

17. OUTDOOR GYM EQUIPMENT

- (i) Members noted that at Full Council held on 3rd August 2022 it was agreed to go ahead with the purchase and installation of an outdoor gym equipment. The Clerk reported that Swindon Borough Council had agreed to the works and would be presenting to Full Council a Variation of Deed to be signed like that used for Wallis Drive refurbishment. Cllr Heyes reported that Kompan had agreed to help with an official opening and provide images to go out with a press release. Members requested that an item be added to the next agenda regarding a personal trainer being present at the opening. Members discussed insurance for the equipment and the clerk reported that a quote had been received for approximately £15 per year. Members requested a quote is obtained for insurance to the value of £120K.
- (ii) Members discussed additional CCTV in the area at a cost of £1410 with no additional charges as it would be attached to the cameras already present. **RESOLVED** To recommend to Full Council that an additional CCTV camera is purchased from Swindon Borough Council at a cost of £1410 + VAT using funds from Play Area Earmarked Reserves.

18. LEASES

Concillor Tomlinson confirmed that a meeting was still required with the leader of Swindon Borough Council and legal to discuss the maintenance of the trees. The Clerk was requested to set up the meeting. Cllr Tomlinson also requested that the Clerk add tress to the next Swindon Borough Council Chairman and Clerks meeting saying that Cllr Tomlinson would like to speak on the matter.
To note that there is no update.

19. NATURE TRAIL

Cllr Jake Chandler addressed the committee about a nature trail joining up the play parks and other interesting areas of the parish. This would promote nature, walking and cycling. Members discussed the idea and thought it was something to look into. It was agreed for Cllr Chandler and the Ground Maintenance Manager to work together and bring a proposal back to the next meeting.

The meeting closed at 12:50pm.

Chairman _____

Date _____