



St Andrews Parish Council

DRAFT Minutes of the Extraordinary Full Council Meeting
Held on Wednesday 3rd August 2022 at 7:00pm
at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Daniel Adams, Kola Beyioku, Steve Heyes, Sue MacDonald, Paul Morris, Paul West and Vince Williams
Officer Present: Emma Sylvester, Parish Clerk
Public Present: 0

* left at 9:39pm

53. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Bradley Williams and Jake Chandler.

54. DECLARATION OF INTERESTS

Cllr Heyes declared an interest in Agenda Item 10 – Depot
The Clerk declared an interest in Agenda Item 8 - Staffing

55. MINUTES

With two minor grammar amendments it was **RESOLVED** to accept the minutes of the last meeting held on 13th July 2022 as a true record and to be signed by the Chairman.

56. PUBLIC RECESS

No public present

57. OUTDOOR GYM EQUIPMENT

Cllr Heyes presented two proposals received from Kompan for outdoor gym equipment and sports track which has been heavily discounted and included a 10-year warranty plus 1-year free maintenance.

RESOLVED

To suspend Financial Regulations Number 11 – Contracts and accept Option 1 from Kompan without going out to tender as the parish council have been offered an enhanced specification at a heavily 50% discounted price which includes products, delivery, groundwork, surfacing and installation.

Option 1 Total Cost - £88,914.64 + VAT

RESOLVED

To ask Swindon Borough Council to transfer S106 funds totalling £84,804.59 to be used to purchase the outdoor equipment as follows:

£25,477.07 – C289 Land at Lady Lane S/OUT/15/1025 and S/RES/17/0463

£59,327.52 – C224 Abbey Farm S/OUT/14/0080 and S/RES/16/0289

With the remaining amount being paid from Earmarked Reserves.

58. HOLIDAY AND FOOD SCHEME

Members discussed funding an additional youth holiday activity programme provided by Draycott Sports Camp. Members agreed it was a great initiative.

RESOLVED

To provide £1250 from Youth Earmarked Reserves to Draycott Sports Camp in order to provide places for children of St Andrews parish.

The Clerk left the room.

59. STAFFING

Members considered two recommendations from the Staff Committee:

RESOLVED

To approve that office and grounds maintenance staff are paid for ½ hour lunch break on days when over 6 hours are worked from 1st September 2022. This would be paid once a month in arrears at each member of staff's current hourly rate. Payment would not be paid for days where staff are sick, on holiday or work under 6 hours.

RESOLVED

To approve the Clerk's salary is increased by 5 SCP backdated to 11th July 2022 the same as Grounds Maintenance Manager

60. LAND AND LANDSCAPING MAINTENANCE

The Chairman explained the proposal from local developer requesting that the parish council take over the maintenance of land within the parish. It was noted that the developer had not finalised all plans and members **RESOLVED** to respond that once the developer has a better idea of their plans to come back to the parish council for a meeting to discuss.

61. DEPOT

The Chairman reported, that along with the Clerk, she had continued negotiations with a neighbouring parish council regarding use of land for parish council depot and presented an outline proposal. Members discussed related costs and annual lease **RESOLVED** To confirm St Andrews Parish Council were happy to proceed with the discussed proposal.

The meeting closed at 8:37pm

Chairman _____

Date _____