



St Andrews Parish Council

Draft Minutes of the Full Council Meeting
Held on Wednesday 22nd June 2022 at 7:30pm
at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Daniel Adams, Kola Beyioku, Jake Chandler*, Mary Friend, Steve Heyes**, Sue MacDonald, Paul Morris, Vera Tomlinson, Paul West, Bradley Williams and Vince Williams
Officer Present: Emma Sylvester
Public Present: 0

* arrived at 7:50pm

** left at 9:40pm

19. APOLOGIES FOR ABSENCE

None

20. DECLARATION OF INTERESTS

Cllr Tomlinson said that under Chairman's Announcements she will be mentioning the Blunsdon Arms which she will speak against.

Cllr Heyes declared an interest in Agenda Item 18 - Depot

21. MINUTES

RESOLVED to accept the minutes of the last meeting held on 18th May with a minor change to the date as a true record and to be signed by the Chairman.

22. CHAIRMAN'S ANNOUNCEMENTS

- (i) The Chairman welcomed Cllr Bradley Williams to the team of 11 councillors and said it was a good result for him as a first-time parish councillor. It was reported that Cllr Bradley Williams had signed his Declaration of Acceptance and agreed for him to join the Youth Task Group.
- (ii) The Chairman reported that a meeting had taken place with the CIL and S106 officer of Swindon Borough Council and £100K in S106 receipts had been found with a possible further two claims totalling £110K. The Chairman reported that she would meet again with the officer and Leader of Swindon Borough Council. It was requested that the Ward Councillors are also in attendance to discuss this funding and play area leases.
- (iii) The Chairman reported that 10 residents from the Blunsdon Court retirement home attended the last planning committee meeting requesting assistance with objecting to the Blunsdon Arms' recent planning and license applications. Following the parish council and other residents making their objections the applicant has now withdrawn and is looking to revise the application. The parish council and residents have been invited to a meeting on Wednesday 29th June at 6pm in the Blunsdon Arms. The Chairman asked councillors to attend to support the parish council's objection. It was agreed to move the grounds

- maintenance meeting schedule for the same night to Wednesday 6th July after the planning committee meeting.
- (iv) Cllr Steve Heyes reported that Swindon Borough Council is looking to paint more yellow lines on Redhouse Way to alleviate problems with vehicles, particularly buses meeting where there are no passing points. He also explained that Swindon Borough Council do not have any funding. It was agreed to add this to the next Full Council agenda to discuss if the parish council can pay for this.
 - (v) Cllr S Heyes reported that he had visited a play company exhibition/demonstration of outdoor adult gym equipment where the parish council had been offered a 50% discount. The Clerk replied that Financial Regulations details the tender process for purchases over £25K. Members discussed the deal along with possible location and agreed it was a good deal. The Chairman highlighted the issue with funding stating that this had not been budgeted for and financing the depot was the council's priority.
 - (vi) The Chairman informed the council of two complaints she had received from residents regarding the way councillors dress and asked if there was a dress code. Members discussed this complaint highlighting that shorts had been worn due to the temperature outside and councillors are elected for the decisions they make rather than the clothes that they wear. It was agreed for the Chairman to respond that councillors work for the people of the parish and wear clothes that they feel comfortable in. This does not make any difference to our decisions.

23. PUBLIC RECESS

None

24. COMMITTEES

The minutes of the following committees were noted:

Youth Task Group – 30th March, 11th May

Grounds Maintenance – 27th April

Planning – 25th May

Redhouse Community Centre – 13th June

25. GROUNDS MAINTENANCE

- (i) **RESOLVED** To approve annual vehicle insurance at a cost of £4,856.68
- (ii) **RESOLVED** To approve logo for the new electric vehicle as attached in the Minute Book and expenditure of £400 from ABC Signs

26. INTERNAL AUDITOR

- (i) Members received Internal Auditor report. Members noted and agreed for the one recommendation to be carried out – *'The external auditor's report should be noted at a Council meeting when it is received'*
- (ii) **RESOLVED** To approve Bridget Bowman of BCB will continue to carry out the Council's internal audit report for 2022-23 at a cost of £680

27. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

- (i) **RESOLVED** to approve the annual governance statement in respect of the 2021/22 financial year (section 1)
- (ii) **RESOLVED** to approve the accounting statements in respect of the 2021/22 financial year (section 2)

28. BANKING AND ACCOUNTS

Members noted current account payments for April 2022 totalling £50,383.21, May 2022 totalling £41,220.87 and credit card payments for the period 1st April to 19th May 2022 totalling £543.91 as checked by Cllr West

29. CIL AND S106 PAYMENTS

Members discussed future CIL and S106 payments and **RESOLVED** to earmark all future payments of CIL and available s106 receipts for the new Depot.

30. FUNDING

RESOLVED to approve delegated authority to the Clerk and Chairman to apply for funding from outside bodies to ensure that deadlines are not missed waiting for the next appropriate meeting. Any applications to be reported to the next Full Council meeting.

31. COUNCILLOR ALLOWANCES

Members noted that Swindon Borough Council has not provided their recommendations on Councillor Allowances for 2022/23 and that St Andrews Parish Council has not taken a decision on payment amounts for Councillors who wish to take an allowance. It was agreed to put this on the Full Council agenda in July.

32. POLICIES

RESOLVED to approve the following policies as attached in the Minute Book:

Social Media

Grant Applications

Complaints

Information and Data Protection Policy

Data Breach Policy

General Privacy Notice

Privacy Notice for staff and Councillors

33. CLIMATE CHANGE

Cllr Chandler reported that due to the recent elections he had not been able to complete the draft Climate Change policy. It was agreed to defer this to the next meeting. Cllr Bradley Williams offered assistance which was accepted.

34. PLAY AREA NAME

Members considered query from a local resident to rename Highdown Way play area after a cat that often visits and is known by local children. Members understood that local children refer to play parks by a different name but it was pointed out that this can change through the generations. It was noted that Swindon Borough Council always refer to the areas with an official name and changing the name could cause confusion. **RESOLVED** to keep formal name of play areas.

35. EXCLUSION OF PRESS AND PUBLIC

To RESOLVE that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

36. DEPOT

- (i) The Chairman reported that she had met with a neighbouring parish council with the Clerk and informed members of discussions and possible costs.
- (ii) Members discussed costs including build and annual lease. **RESOLVED** for Cllr Vera Tomlinson with the Clerk to try to negotiate a better deal.

The meeting closed at 10:06pm.

Chairman _____

Date _____