



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk
www.standrews-pc.gov.uk

Minutes of the Full Council Meeting Held on Wednesday 9th April 2022 at 7:30pm at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Daniel Adams, Kola Beyioku*, Jean Blake, Jake Chandler, Steve Heyes, Sue MacDonald, Paul Morris and Vince Williams
Officer Present: Emma Sylvester (Clerk)
Luke Jones *** (Grounds Maintenance Manager)
Community Centre Manager**

* arrived 7:38pm
** Left at 8:03pm
*** Left at 8:42pm

149. APOLOGIES FOR ABSENCE

Cllrs Tomlinson, Friend and West

150. DECLARATIONS OF INTERESTS

None

151. MINUTES RESOLVED

That the Minutes of the last meeting held on 9th March 2022 be approved as a true record and signed by the Chairman.

152. CHAIRMAN'S ANNOUNCEMENTS

Cllr Williams reports that there would be an official opening of the new bus shelter on Eastbury Way this coming Friday, 8th April, at 11am. All Councillors were invited to attend.

153. PUBLIC RECESS

No public present

154. COMMITTEES

Members noted the following minutes:

Play Areas – 8th February

Grounds Maintenance – 16th February

Planning - 2nd March

Redhouse Community Centre – 16th March

Depot – 23rd March

The Clerk informed the council that she was still chasing Swindon Borough Council for S106 funds due over 18 months ago. Cllr Heyes agreed to raise the issue with the Cabinet member.



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155. REDHOUSE COMMUNITY CENTRE

- (i) Members consider 3 recommendations from Redhouse Community Centre committee as follows:
 - (a) Decorate two halls **RESOLVED** to contract work to Indigo Services Group Ltd at a cost of £3880.00 to be funded from RCC Earmarked Reserves.
 - (b) To replace automatic door mechanism and change the doors to open outwards **RESOLVED** to contract work to South West Doors Ltd at a cost of £3587.00 to be funded from RCC Earmarked Reserves.
 - (c) To install 2 x air conditioning units in the small hall **RESOLVED** to contract work to Arctic Services Swindon Ltd at a cost of £6862.00 using funds from RCC Earmarked Reserves and General Reserves.
- (ii) Members considered a recommendation from Redhouse Community Centre committee to write of two debts totalling £1307.75. It was noted that the Centre Manager and Chairman have tried to obtain payment against these debts for over six months and the Redhouse Community Centre committee was updating the payment policy to ensure that this does not happen again. **RESOLVED** to write of debts totalling £1307.75.

156. PLAY AREAS

- (i) Members considered a report from the Ground Maintenance Manager regarding the middle bank in Wallis Drive play area. It had originally been agreed to grass this area however the new proposal for a wildflower bank would improve the environment for birds and bees making it more attractive than a plain grass bank. **RESOLVED** to grow a wildflower bank in Wallis Drive play area subject to approval from Swindon Borough Council, purchasing wildflower seed from I-DealSeeds at a cost of £137.50

Members discussed growing other wildflower areas in the parish and it was agreed to discuss appropriate areas at a future Grounds Maintenance committee meeting.

- (ii) Correspondence from Swindon Borough Council was noted stating that full responsibility for the maintenance of trees within play areas will remain in the lease. Swindon Borough Council requested confirmation that St Andrews Parish Council did not wish to take on the play area leases. The Clerk informed councillors that it was agreed at the last meeting not to take on the leases if Swindon Borough Council wouldn't carry on maintaining the trees and explained the procedure for reversing previous resolutions.
Members discussed the benefit of holding the leases and requested that communication is kept open with Swindon Borough Council. Members requested quotes for staff to carry out tree inspections and a meeting with Swindon Borough Council to discuss works that are required at Cobbett Close, Delius and Addinsell.

157. EASTBURY WAY OPEN SPACE

- (i) It was noted that repairs to the eroding stream bank have been agreed to be carried out by Swindon Borough Council but the council has not been informed of a starting date.



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- (ii) Members discussed the possibility of providing allotments in Eastbury Way open space. Members agreed that it would be a great idea for residents however there were concerns over parking, water, and costs to set up. It was agreed that Eastbury Way was not a suitable site, but the parish council aspired to be able to provide these for residents.

158. GROUNDS MAINTENANCE

Members considered a report of the annual expenditure of bin bags. **RESOLVED** to purchase bags from Landscape Supply Company at a cost of £1072.50

159. BANKING AND ACCOUNTS

The Clerk reported that she had not had time to close the month for March. It was agreed to defer this until the next meeting.

160. ASSET REGISTER

RESOLVED

To approve the Asset Register for 2021/2022 as attached in the Minute Book due to the purchase of a bus shelter.

161. STAFFING

Members considered the recommendation from the Staffing committee to employ a Deputy Parish Clerk.

RESOLVED

To employ a Deputy Parish Clerk for 12 hours per week LC2 (24-28) £29,174 to £32,798 pro-rata as detailed in the attached documents filed in the Minute Book.

To purchase laptop, mobile phone, desk, office chair and stationery using funds from General Reserves up to £2000.

162. COMMUNITY HERO AWARD

Members considered the nominations received.

RESOLVED

The winner of the Community Hero Award would be Damien Pickett due to the considerable contribution to the parish through events for the community especially throughout the lockdown. It was agreed he would be awarded a gift voucher of £50 and invited to receive his award at the Annual Parish Council which will be held on Wednesday 18th May at 7:30pm.

Members agreed to review the policy.

The meeting closed at 9:05pm.

Chairman _____

Date _____