



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk
www.standrews-pc.gov.uk

DRAFT Minutes of the Full Council Meeting
Held on Wednesday 26th January 2022 at 7:30pm
at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Daniel Adams, Kola Beyioku, Jean Blake, Mary Friend, Steve Heyes, Paul Morris, Vera Tomlinson (Chairman), Paul West and Vince Williams
Officer Present: Emma Sylvester (Clerk)
Public Present: One

114. APOLOGIES FOR ABSENCE

Apologies were received from Cllr MacDonald.

115. CO-OPTION TO PARISH COUNCIL

RESOLVED to co-opt Jake Chandler as a parish councillor. Cllr Chandler signed his Declaration of Acceptance and took a seat at the table.

116. DECLARATIONS OF INTERESTS

None

**117. MINUTES
RESOLVED**

That the Minutes of the last meeting held on 17th November 2021 with two minor amendments be approved as a true record and signed by the Chairman.

118. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcements:

- (i) The bus shelter agreed for Eastbury Way is ready for delivery and will be installed in the next few weeks. It was agreed to hold an event with an official opening by Justin Tomlinson and to make the bus services aware that there is a bus shelter so that timetables can be displayed.
- (ii) Prince Charles has requested that people plant trees for the Queen's Platinum Jubilee. The Chairman asked for comments. It was reported that the Grounds Maintenance Manager was discussing with Swindon Borough Council. It was agreed for Cllr Chandler to take the lead on this to gather information including grants available.

119. PUBLIC RECESS

No public present wished to speak

120. BUDGET 2022/23

Members consider draft budget for 2022/23

RESOLVED

To agree the budget for 2022/23 as detailed in the attached document in the Minute Book

To issue a precept of £416,092.00 to Swindon Borough Council



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk
www.standrews-pc.gov.uk

121. COVID RESTRICTIONS

Members reviewed current Covid restrictions in place for staff, meetings and Redhouse Community Centre following an update in Government Guidance.

RESOLVED

To remove all COVID safety measures put in place for all staff, councillors and visitors to Redhouse Community Centre. The wearing of face masks will be voluntary.

122. FUTURE COUNCIL MEETINGS

(i) Members discussed the Temporary Scheme of Delegation which details how the parish council can continue to operate if it is not possible to hold face to face meetings. The Clerk reported that there are some matters which cannot be delegated and have to be decided in a physical meeting but this could be held outside.

RESOLVED

To adopt the Temporary Scheme of Delegation as detailed in the attached document in the Minute Book to enable decisions to be delegated to the Clerk from a virtual meeting should face to face meetings be prevented from taking place due to COVID or other emergencies.

(ii) **RESOLVED** To approve calendar of meetings to May 2022 as detailed in the attached document in the Minute Book

123. COMMITTEE VACANCIES

Members discussed current vacancies on committees and agreed to fill as follows:

Staffing - Still vacancy

Grounds Maintenance – Cllrs Chandler and MacDonald

Play Areas – Cllrs Chandler and MacDonald

124. BANKING AND ACCOUNTS

Payments for October 2021 totalling £31,951.68, November 2021 totalling £39,393.70 and December 2021 totalling £42,330.10 as detailed in the attached documents in the Minute Book were noted.

125. REDHOUSE COMMUNITY CENTRE

(i) The Clerk reported queries raised by solicitor with the sub lease. **RESOLVED** to accept amendments requested by tenant.

(ii) **RESOLVED** to approve purchase of new laptop for Centre Manager at a cost of £790 from Laptops Direct.

(iii) Members discussed the quote received for repairs to the front automatic doors. Following discussions regarding the doors constant need for repair it was agreed to obtain quotes for new doors that met current requirements.

126. CLIMATE CHANGE

Members received document from NALC 'What can local council do on climate change' and it was agreed for Cllr Chandler to look further into what the parish council can do with assistance from Cllr Williams.



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk
www.standrews-pc.gov.uk

127. OPERATION LONDON BRIDGE

Members received and noted documents from SLCC regarding 'Operation London Bridge'

128. RED TELEPHONE BOX

Further to Minute 87, Cllr Heyes reported that residents were looking to repaint the telephone box rather than renovate to be used.

RESOLVED

To give permission for residents to paint telephone box following repairs to glass by Grounds Maintenance Team.

129. DEPOT

The Chairman reported on three options now available for a depot and explained how she was still waiting to receive financial proposals. It was agreed for the Chairman to continue to meet with relevant people with the Clerk until further details had been received. After which a meeting would be set up to include the Cllrs Williams and Heyes along with Ground Maintenance Manager.

The Chairman added that Cllr Williams had been to see a commercial unit outside of the parish.

130. PLAY AREA LEASE

The Clerk reported that following the parish council's decision to request changes to some of the play area boundaries Swindon Borough Council had come back with amendments to Wallis and Highdown Play Areas. The Clerk explained that until a boundary was agreed for Wallis Swindon Borough Council were unable to issue a licence for the new refurbished work to be carried out.

RESOLVED to agree to option 1 of Wallis Drive play area and Highdown way amendment suggested by Swindon Borough Council and as detailed in the attached documents in the Minute Book.

131. STAFFING

The Chairman reported on recommendations from the Staffing Committee to give salary increases to the Grounds Maintenance Manager and Community Centre Manager requesting using funds from General Reserves.
detailed in the attached documents in the Minute Book

RESOLVED

To agree to salary increases using the total of £3,163.15 from General Reserves.

The meeting closed at 9:40pm.

Chairman _____

Date _____