



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk
www.standrews-pc.gov.uk

DRAFT Minutes of the Full Council Meeting
Held on Wednesday 17th November 2021 at 7:30pm
at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Daniel Adams, Kola Beyioku, Jean Blake, Mary Friend, Paul Morris, Vera Tomlinson (Chairman) and Vince Williams
Officer Present: Emma Sylvester (Clerk), Centre Manager
Public Present: Three

94. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Heyes and West.

95. RESOLVED to bring forward agenda item 9 Eastbury Way Bus Shelter to after agenda item 5 Chairman's Announcements.

96. CO-OPTION TO PARISH COUNCIL

RESOLVED to co-opted Sue MacDonald to the parish council. Cllr Sue MacDonald sign her Declaration of Acceptance and took a seat at the table.

97. DECLARATIONS OF INTERESTS

None

98. MINUTES

RESOLVED

That the Minutes of the last meeting held on 13th October 2021 be approved as a true record and signed by the Chairman.

99. EASTBURY WAY BUS SHELTER

The Chairman reported that work had been done with Swindon Borough Council and officers had promised a new bus shelter however due to redundancies this order had been lost.

RESOLVED to purchase a new bus shelter and installation at a cost of £15,000 from General Reserves

100. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcements:

(i) The steps and pagoda at Highdown Way shops were still damaged and youths had been pulling down the safety barriers. The Chairman explained correspondence received from the Crown's Land agent and members discussed what actions could be taken.

RESOLVED for Cllr Tomlinson to begin negotiation with the Crown's Land agent regarding repairs to the pagoda and steps.

(ii) The Planning Committee meeting scheduled for Wednesday 25th November had been cancelled as there were no applications to consider and upcoming meetings were as follows:

Tuesday 30th Nov – Play Areas Committee



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Wednesday 1st Dec – Grounds Maintenance Committee

Wednesday 8th Dec – Full Council

Monday 13th Dec – Youth Task Group

101. PUBLIC RECESS

No public present wished to speak

102. REDHOUSE COMMUNITY CENTRE

- (i) Members received the final version of Redhouse Community Centre Lease. **RESOLVED** to approve the signing of the lease
- (ii) **RESOLVED** to purchase a replacement slide for RCC play area at a cost of £729.55 from Sovereign with installation by the Grounds Maintenance Team.

103. PLAY AREA LEASE

Members discussed the draft play area leases received and the title plans showing the boundary lines.

RESOLVED to request changes to Highdown Way Play Area and Wallis Drive as detailed in the documents attached in the Minute Book.

104. COMMITTEES AND TASK GROUPS

The minutes of the Youth Task Group meeting held on 27th October were noted.

105. BUSINESS PLAN

RESOLVED to approve the business priorities for 2022-23 and future years as detailed in the attached document in the Minute Book.

106. BUDGET MEETINGS

The following dates for budget meetings:

Thursday 9th December

Wednesday 5th January

107. BANKING AND ACCOUNTS

- (i) Payments for September 2021, as checked by Cllr Blake, were noted.
- (ii) Management reports for 2nd Quarter 2021-22 were received.
- (iii) **RESOLVED** to ratify the purchase of a laptop at a cost of £767.48 from Laptops Direct.

108. COUNCILLORS ALLOWANCES

Members discussed the report from Swindon Independent Remuneration Panel and agreed to defer a decision on setting Councillor Allowances until Cllr Tomlinson had spoken to Swindon Borough Council.

109. COMMUNITY GOVERNANCE REVIEW

The Chairman reported that Swindon Borough Council had agreed not to hold a Community Governance Review at this time.



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110. COUNCILLOR GIFTS AND HOSPITALITY

RESOLVED to adopt the attached papers on Councillor Gifts and Hospitality from Swindon Borough Council as an internal document to be passed to councillors when filling in Register of Interests.

111. MAINTENANCE DEED

Members received correspondence from Swindon Borough Council regarding break rights of the Maintenance Deed. **RESOLVED** To continue with the Maintenance Deed as it was.

112. SUB-LEASE

Members discussed the draft sub-lease for Redhouse Community Centre. **RESOLVED** to make minor changes regarding use and annual rent.

113. DEPOT

The Chairman reported that there had been no further information from the developer regarding land for the depot however contact had been made with another land agent and a meeting would take place shortly.

The meeting closed at 9:32pm.

Chairman _____

Date _____