



# ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY  
Telephone: 07900 631 733 Email: [clerk@standrews-pc.gov.uk](mailto:clerk@standrews-pc.gov.uk)  
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**DRAFT Minutes of the Full Council Meeting**  
**Held on Wednesday 8<sup>th</sup> September 2021 at 7:00pm**  
**at Redhouse Community Centre, Frankel Avenue, Swindon**

**Councillors Present:** Daniel Adams, Kola Beyioku, Jean Blake, Ben Fenton, Mary Friend\*, Steve Heyes, Paul Morris, Paul West and Vince Williams  
**Officer Present:** Emma Sylvester (Clerk)  
**Public Present:** Five

\*left at 8:02pm

**59. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Elmer, Fenton and Tomlinson.

**60. DECLARATIONS OF INTERESTS**

None

**61. RESOLVED** to bring forward agenda item 11 Grants to after Chairman's Announcements

**62. MINUTES RESOLVED**

That the Minutes of the last meeting held on 14<sup>th</sup> July 2021 be approved as a true record and signed by the Chairman.

**63. CHAIRMAN'S ANNOUNCEMENTS**

- (i) Cllr Williams reported that correspondence had been received from Swindon Borough Council regarding a Youth Offer Workshop to be held on Friday 10<sup>th</sup> September 2021 via teams. It was agreed for Cllr Steve Heyes to attend, as the Chairman of the Play Areas committee, and report back to the Play Areas committee.
- (ii) Cllr Williams reminded councillors of the official opening of Brook Park inclusive roundabout taking place on Friday 10<sup>th</sup> September 2021 at 9:30am.
- (iii) Cllr Williams reported that there was no truth in the Swindon Advertiser article stating that Haydon Wick parish council was taking over St Andrews parish.

**64. GRANTS**

The Chairman invited two PCSO's to speak regarding their grant application for new patrol bicycles. They explained that they were looking for funding for two bikes to use on cycle patrols around the parish which help to prevent crime and anti-social behaviour. All councillors were supportive of the work the police do particularly with the cycle patrols in the parish.

**RESOLVED** to not approve a grant as the application goes against the parish council's grant policy which excludes grants to organisations funded by central government.



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## 65. PUBLIC RECESS

A resident from Eastbury Way area asked about the open space land and if it would be returned to grass following the removal of the exercise equipment? Will new exercise equipment be installed? Is there an update on the location of the depot? Cllr Williams explained that the land will be returned to grass. Cllr Heyes explained that the council is discussing options for installing new exercise equipment but unfortunately at present there is no funding available. He explained that the equipment would need to be accessible which involved installing the equipment on a hard surface which is expensive. Cllr Williams explained that there was no updated on the location of the depot as the parish council was still discussing with the developer.

## 66. CORONAVIRUS RESTRICTIONS

Members discussed the Government changes to social distancing and reviewed amended risk assessments and face to face meeting protocol. Members requested that the Clerk inform staff that they can obtain free home testing kits and encourage them to test twice a week.

### **RESOLVED**

To approve the coronavirus risk assessments and face to face meeting protocol as attached in the Minute book.

## 67. COMMITTEES

(i) Members noted minutes from the following committee meetings:

Play Areas 27<sup>th</sup> July 2021

Grounds Maintenance 28<sup>th</sup> July 2021

Cllr Williams asked for an update on the new surface at Bridlewood play area. The Clerk reported that the contractor had caused damage to the play equipment whilst laying the new surface. They have agreed to replace the damaged equipment and patch the new surface. Unfortunately, this would mean having joins in the surface, which the parish council wanted to avoid, so talks with the company continue.

(ii) The Clerk requested that if councillors are unable to make committee meetings that apologies are given as early as possible. With the meetings calendar becoming very busy it was agreed to include a list of upcoming meetings at the end of the Full Council agenda.

## 68. REDHOUSE COMMUNITY CENTRE (RCC)

(i) Members noted that the Chairman and Vice-Chairman agreed for air conditioning units and a new storage cupboard were installed using funds from the charity previously running the centre.

(ii) Members considered quotations received for a building survey prior to signing the lease. Due to large difference between all three quotes it was agreed to obtain further quotes.

**RESOLVED** to delegate the decision of instructing a company to carry out a building survey of RCC to the RCC Committee with a budget of £2000.

(iii) Members consider two debts from hirers.

**RESOLVED** to write off debts totalling £42



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## 69. PLAY AREAS

Members received a financial update regarding the Play Area Earmarked Reserves stating that there was only £5,500 left after considering the following committed expenditure:

- £5k Wallis Landscaping
- £10,500 Brook Park Roundabout
- £150 Signage
- £25k Bridlewood New Surface
- £3k Repairs
- £1k Removal of Eastbury Way Play Equipment

## 70. BUSINESS PLAN

Members reviewed the priorities that were set out in November 2019. It was agreed to remove the following items that had now been completed or were in place:

- Increased Hedge Cutting
- Full time Groundsman
- Purchase of Land at Redhouse
- HIT Team

It was agreed to discuss the parish council's future priorities at the next Full Council meeting ahead of budget setting for 2022/23

## 71. BANKING AND ACCOUNTS

- (i) Members noted payments for July 2021 totalling £34,753.87 as detailed in the document attached in the Minute Book.
- (ii) Members considered report from Clerk on bank account charges.  
**RESOLVED** to keep the current account with Barclays Bank and to see if there are any changes to local authority bank fees and services following NALC's discussion with high street banks.

## 72. PUBLIC CONSULTATION – CYCLING AND WALKING

- (i) Members noted correspondence emailed on 2<sup>nd</sup> August 2021 regarding Swindon's Draft Local Cycling and Walking Infrastructure Plan at [https://www.swindon.gov.uk/info/20019/consultations\\_engagement\\_and\\_surveys/1208/local\\_cycling\\_and\\_walking\\_infrastructure\\_plan](https://www.swindon.gov.uk/info/20019/consultations_engagement_and_surveys/1208/local_cycling_and_walking_infrastructure_plan)
- (ii) **RESOLVED** To respond that St Andrews parish council is supportive of the local cycling plan, in particular the link from North Swindon into the town centre.

## 73. PUBLIC CONSULTATION – DRAFT ELECTRIC VEHICLE CHARGEPOINT STRATEGY

- (i) Members noted correspondence received on Swindon Borough Council's Draft Electric Vehicle Chargepoint Strategy [https://www.swindon.gov.uk/info/20019/consultations\\_engagement\\_and\\_surveys/1209/draft\\_electric\\_vehicle\\_chargepoint\\_strategy](https://www.swindon.gov.uk/info/20019/consultations_engagement_and_surveys/1209/draft_electric_vehicle_chargepoint_strategy)



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(ii) **RESOLVED** To respond that St Andrews parish council is fully supportive.

**74. Members resolved to exclude members of the public and press in the view of the confidential nature of the business about to be transacted; the reason being Commercially Sensitive.**

**75. LAND NEAR A419**

Cllr Williams reported that there was no news

**76. DEPOT**

The Clerk reported that dates for a meeting were still awaited. No further update.

The meeting closed at 8:41pm.

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_