



St Andrews Parish Council

DRAFT Minutes of the Full Council Meeting
Held on Wednesday 9th June 2021 at 7:00pm
at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Kola Beyioku, Jean Blake, Beverly Elmer, Ben Fenton, Mary Friend, Steve Heyes, Paul Morris, Vera Tomlinson (Chairman), Paul West and Vince Williams
Officer Present: Emma Sylvester (Clerk), Luke Jones (Grounds Maintenance Manager)
Public Present: 1

18. WELCOME

The Chairman welcomed Cllr Beverly Elmer and congratulated her on gaining her seat. The Chairman invited Sue MacDonald to sit with councillors

19. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Daniel Adams

20. DECLARATIONS OF INTERESTS

None

21. MINUTES OF THE COUNCIL MEETING HELD ON 19th MAY 2021 RESOLVED

That the Minutes be approved as a true record and signed by the Chairman.

22. CHAIRMAN'S ANNOUNCEMENTS

The following announcements were made by the Chairman.

- (i) There is currently a constituency boundary review taking place and explained that due to the large number of electors two new constituencies are being proposed.
- (ii) St Andrews Parish is also growing and the number of councillors on the parish council needs to be reviewed and an extra three have been requested.
- (iii) The local MP and Swindon Borough Council have given compliments to how the parish council is run, saying that councillors are doing a good job. The Chairman thanked all councillors and said how much she appreciated their hard work. Cllr Williams thanked the Chairman and Clerk too. The Chairman also congratulated the Grounds Maintenance Manager and his team along with the Centre Manager and team for all their hard work.
- (iv) An officer at SBC had agreed with the parish council that the adult equipment at Eastbury Way was unsafe and the land was not suitable for a new park. Cllr Williams added it was good to hear that progress is being made.
- (v) Cllr Russell Holland had put his name forward to be considered as Police and Crime Commissioner for Wiltshire and Swindon candidate.

23. PUBLIC RECESS

No public in attendance

24. DECLARATIONS OF ACCEPTANCE OF OFFICE FOR PARISH COUNCILLORS

The Clerk confirmed that Beverly Elmer had signed her Declaration of Acceptance of Office prior to the commencement of the meeting.

25. COMMUNITY AWARD

Cllr Blake proposed that Tim Clarke and Sally Rows receive the Community Hero Award for running of the St Andrews Ridge Wombles Litter Pick Group and to be presented with a certificate at the July Full Council meeting.

RESOLVED

To award the Community Hero Award 2021 to Tim Clarke and Sally Rows and present them with a certificate and £25 gift voucher each.

The Clerk to invite winners to the July Full Council meeting and Cllr Fenton to provide a press release.

A proposal for making this an annual award will be discussed at the September Full Council meeting.

26. GROUNDS MAINTENANCE DEPOT

Cllr Williams presented draft plans from the Depot working group.

RESOLVED

To take forward depot building Plan A as recommended by the Depot Working Group as attached in the minute book.

27. WALLIS DRIVE PLAY AREA REFURBISHMENT

Cllr Heyes presented the draft brief as recommended by the Play Areas committee for refurbishment of Wallis Drive play area which included having equipment that was accessible to all.

RESOLVED

To approve brief and dates for requesting and evaluating quotations as attached in the minutes book.

28. INSURANCE CLAIM

Members discussed draft policy from Clerk regarding the handling of insurance claims agreeing that the policy should include councillors as well as staff.

RESOLVED

To approve insurance claim policy as detailed in the document attached in the minute book

29. REDHOUSE COMMUNITY CENTRE

Members discussed correspondence received from the parish council's solicitor regarding the lease with Swindon Borough Council

RESOLVED

To respond with the following answers:

1. Permitted Use – leave it as early years education/childcare provider
2. Insurance – agree provision to remain
3. Assignment – no need to try again
4. Schedule of Condition – parish council will have a survey carried out before entering a lease
5. Maintenance – no further action required parish council already completes
6. Break rights – request 6 months

30. COMMITTEES

(i) The following minutes were noted:

Play Areas 25th May 2021

Grounds Maintenance 26th May 2021

Depot 27th May 2021

Planning 2nd June 2021

(ii) **RESOLVED** to move planning meeting to after Full Council but keep the meeting scheduled for Wednesday 30th June 2021.

31. ACCOUNTS

Payments for April 2021, totalling £35,446.95 and May 2021, totalling £37,700.62 as detailed in the document attached in the Minute Book, were noted. Both months accounts had been checked by Cllr Jean Blake.

32. SWINDON BOROUGH COUNCILLORS

Borough Council Steve Heyes reported as follows:

- (i) Tadpole Lane crossing had been delayed due to missing parts and staffing issues due to the covid pandemic. He and colleagues were pressing for completion before August 2021 and the start of the new school year.
- (ii) Swindon Borough Council are working with Abbey Meads and Bridlewood school for improvement to parking
- (iii) Swindon Borough Council are reviewing their waste strategy and possibly the introduction of wheelie bins to each household.

33. RESOLVED to extend standing order past 9:30pm to complete next agenda item should the meeting over run.

34. GROUNDS MAINTENANCE

Members discussed putting together a quotation to be considered by a local developer for additional grounds maintenance. Cllr Williams and the Grounds Maintenance Manager reported that the current manpower was working at a 100% and had no capacity to take on extra work.

RESOLVED

To respond to the developer that the will of the parish council is not to take them up on their offer of putting in a quote at this point in time.

The meeting closed at 9:38pm.

Chairman _____

Date _____