



St Andrews Parish Council

DRAFT Minutes of the Grounds Maintenance Committee Meeting held on Wednesday 26th May 2021 at 7:00pm at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Steve Heyes, Paul West and Vince Williams (Chairman)
Officer Present: Luke Jones (Grounds Maintenance Manager), Emma Sylvester (Clerk)
Public Present: None

2 APOLOGIES FOR ABSENCE

Apologies were received from Daniel Adams and Mary Friend

3 DECLARATIONS OF INTEREST

None

4 MINUTES RESOLVED

To accept the minutes of the last meeting held on 17th March 2021 as a true record and signed by the Chairman.

5 PUBLIC RECESS

No public present

6 DEPOT (Standing Item)

- (i) The minutes of the last two meetings held on 18th March and 8th April were noted
- (ii) The Clerk reported that the next meeting would be held on Thursday 27th May at 7pm in Redhouse Community Centre

7 VEHICLES AND EQUIPMENT

- (i) It was noted that the two remaining vehicles, transit caged back tippers, had now been delivered. The Grounds Maintenance Manager added that one of the mowers was off the road and a part was awaited.
- (ii) The Clerk reported that there was no further update on the insurance claim and this would now be passed to Full Council if any decisions are required.

8 OPEN SPACES

- (i) Members discussed building materials quotation to install the COVID rock snake at Standen Park. Members noted that permission from SBC was awaited.
RESOLVED
For the Grounds Maintenance Manager to obtain cost for resin to cover the rocks to keep the designs from being washed off.
To recommend to Full Council that the project goes ahead at a cost of £1000
- (ii) Members received a report from the Grounds Maintenance Manager regarding weed spraying.
RESOLVED
To complete the weed spraying in-house at a cost of £600 including chemical box
- (iii) The Grounds Maintenance Manager reported that the team had been able to tidy the parish gateways due to a period of heavy rain which had stopped grass cutting. He was happy for the team continue if time allows which would include an annual weed spray.
- (iv) The Clerk reported that a local resident had offered free horse chestnut trees to the parish council and had checked with SBC who are happy for these to be planted in an appropriate place.

- (v) Members discussed the removal of a bench on the roman field and installation of a new bench.

RESOLVED

To spend £120 on installation of new sleeper bench

For Clerk to contact SBC to see if they will remove bench free of charge and if not to complete in-house at a cost of £68.16

9 POLLINATOR PATHWAYS

- (i) It was noted that SBC had approved plans to extend areas left as pollinator pathways and natural habitats. The Chairman requested that plans were received at the next meeting.
- (ii) The Clerk reported that despite requesting detailed information from residents who wished to plant a wildflower area near Buscott Close there had been no further correspondence. It was agreed to continue with plans as agreed with SBC.

10 LITTER PICK VOLUNTEERS

Following a change to Government guidance surrounding the coronavirus pandemic and the easing of lockdown members discussed support for local litter pick teams in the parish. Cllr Williams tabled a draft volunteer litter picking guidance leaflet.

RESOLVED

To accept the litter picking guidance leaflet as detailed in the document attached in the Minute Book to be given to any residents requesting support from the Parish Council in litter picking.

The meeting closed at 8:10pm

Chairman _____

Date _____