



St Andrews Parish Council

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY

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Telephone: 07900 631 733

Minutes of the Online Depot Working Group Meeting held on Thursday 8th April 2021 at 3pm

Councillors Present: Daniel Adams, Mary Friend*, Steve Heyes, Vera Tomlinson and Vince Williams (Chairman).

Officer Present: Emma Sylvester (Clerk)
Luke Jones (Grounds Maintenance Manager)

* arrived 3:15pm

Agenda Item	Notes	Actions/Decisions
1. Apologies	Mary Friend apologised in advance for any internet problems	
2. Declarations of Interest	None	
3. Minutes	RESOLVED to accept the minutes of the last meeting held on 18 th March 2021 as a true record	
4. Location	Cllr Tomlinson reported that she had not heard anything further from SBC and would continue to seek an answer.	Action: VT to continue to liaise with SBC
5. Programme of Works	Members received an updated programme of works from Cllr Heyes. The Clerk asked if numbers could be added in the task column.	Action: SH to make minor amendment.
6. Building and Site Review	Cllr Williams shared on screen version 4 of building plan. Members discussed turning the building 90 degrees to possibly minimise the sound and visual impact. It was agreed to have a plan A and B for discussion with an architect. Members agreed to include solar panel.	Action: VW to update plans
7. Finance	(i) The Clerk reported that three land survey quotes had been received however they only appeared to look at above ground. Members asked for revised quotes to include surveying below ground. (ii) Cllr Williams asked if members had any questions regarding the Public Works Loan documents. The Clerk added that once borrowing approval had been received the parish council could source a loan in the following ways: Private Tender, Public Trust, other council or Public Works Loan Board. The Grounds Maintenance Manager added that grants were available for planting trees for sound barriers.	Action: ES to ask for revised quotes for land survey above and below ground.
8. Date of Next Meeting	Thursday 13 th May 2021 at 11am	Action: ES to confirm where the meeting will take place.

The meeting closed at 3:48pm.