



St Andrews Parish Council

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY

Email: clerk@standrews-pc.gov.uk

Telephone: 07900 631 733

DRAFT Minutes of the Online Full Council Meeting Held on Wednesday 10th February 2021 at 7:00pm

Councillors Present: Daniel Adams, Jean Blake, Mary Friend, Steve Heyes, Paul Morris, Fran Quarterman, Steven Pipe, Vera Tomlinson (Chairman) and Vince Williams
Officers Present: Emma Sylvester (Clerk), Luke Jones (Grounds Supervisor)
Public Present: Paul West and Kola Beyioku

87. APOLOGIES

None

88. DECLARATIONS OF INTERESTS

None

89. MINUTES RESOLVED

To accept the minutes of the last meetings held on 13th and 20th January 2021 as a true record and for them to be signed when the Clerk next meets the Chairman.

Cllr Williams requested final information on the agreed budget for 2021/22. Clerk to circulate.

90. CHAIRMAN'S ANNOUNCEMENTS

- (i) The Chairman reported as a Borough Ward Councillor she had written to 3 members of Swindon Borough Cabinet, Cllr David Renard (Leader), Cllr Russell Holland (Finance) and Cllr Maureen Penny (Play Parks) stating her dissatisfaction after SBC reneged on the grant we would receive towards renovations of Wallis Drive play park and asking for clarification on their decision to award Highworth Town Council £45,000 towards one of their play areas. She added that she had requested for St Andrews' request to be reconsidered. Cllrs Williams and Friend expressed their support and thanks.
- (ii) The Chairman reminded members that at the last meeting it was agreed to set up a Depot working group to plan and cost a new depot. The members of the group will be Cllrs Tomlinson, Williams, Heyes, Adams and Friend. The Chairman informed members that the first meeting would be held remotely on Tuesday 23rd February at 7pm. If other members of the council wished to attend, they would be welcomed. **Post meeting note: The meeting will take place on Wednesday 24th February at 7pm.**

91. PUBLIC RECESS

No public wished to speak.

92. COUNCILLOR CO-OPTION

The Chairman welcomed Mr Paul West and Mr Kola Beyioku to the meeting and asked them to address the Council with regards to their interest in becoming a parish councillor. Following questions from Councillors it was agreed to wait on a decision regarding co-option and the Chairman thanked Mr West and Mr Beyioku for their time.



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93. BANKING

- (i) **RESOLVED** To add Cllrs Heyes and Friend to the banking mandate.
- (ii) **RESOLVED** To approve transfer of funds to new savings accounts as follows:
Cambridge Building Society - £50,000
Nationwide £50,000
Unity £35000

Members also agreed for the Clerk to move interest received in the Close Brothers savings account into the Cambridge Building Society to keep the balance under £85,000.

94. REDHOUSE COMMUNITY CENTRE

Members discussed draft lease for Redhouse Community Centre received from Swindon Borough Council and quotes received for legal work.

RESOLVED

To agree to appoint Bevirs Law to proceed with dealing with the lease and sub lease for Redhouse Community Centre and to request that they advise on the lease for discussion at the next Full Council meeting.

95. TADPOLE LANE TOUCAN CROSSING

Members received proposals from Swindon Borough Council regarding a toucan crossing at Tadpole Lane. Cllr Tomlinson requested information on the funding and clarification that the money was not being taken from the Salzgitter Road renovations.

RESOLVED

To discuss proposals at next meeting once funding has been confirmed.

96. COMMITTEES

It was agreed to defer this until the next meeting.

97. ACCOUNTS

- (i) Payments in November 2020 totalling £29,034.21 and December 2020 totalling £34,102.16, as attached in the Minute Book, were noted.
- (ii) Management reports for 3rd Quarter 1st October 2020 to 31st December 2020, as attached in the Minute Book, were received and noted.

98. CCTV

- (i) Members received draft service level agreement from Swindon Borough Council regarding the installation of CCTV.

RESOLVED

To approve the Clerk signing the document on behalf of the Parish Council. Copy of agreement filed in the Minute Book.

- (ii) Members received draft CCTV policy

RESOLVED

To adopt CCTV policy as filed in the Minute Book.

- 99. Members resolved to exclude members of the public as the business to be transacted contained personal information pertaining to staff members and confidential business.

100. COUNCILLOR COPTION

Members discussed presentations from residents wishing to be co-opted on to the council.

RESOLVED

To co-opt Mr Paul West and Mr Kola Beyioku on the parish council.



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101. STAFF

Members consider report from Clerk regarding increasing hours.

RESOLVED

To approve Clerk increasing hours to 37 per week making the role full-time from 1st April 2021

The meeting closed at 21:07

Chairman _____

Date _____