



St Andrews Parish Council

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY

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Telephone: 07900 631 733

Minutes of the Online Full Council Meeting Held on Wednesday 8th July 2020 at 7:00pm

Councillors Present: Daniel Adams, Jean Blake, Mary Friend, Steve Heyes, Paul Morris, Tim Owen, Fran Quarterman, Steven Pipe, Vera Tomlinson and Vince Williams
Officers Present: Emma Sylvester, Clerk
Luke Jones, Grounds Maintenance Supervisor
Public Present: 0

19. APOLOGIES

None

20. DECLARATIONS OF INTERESTS

None

21. MINUTES RESOLVED

To accept the minutes of the last meeting held on 10th June 2020 with two additions regarding the finance of the ground's equipment as a true record and for them to be signed when the Clerk next meets the Chairman.

22. CHAIRMAN'S ANNOUNCEMENTS

- (i) The Chairman expressed her thanks to Cllr Williams, Clerk and Grounds Maintenance Supervisor for their hard work during the COVID-19 pandemic. Cllr Tomlinson added that the Grounds Maintenance Supervisor had set up new department in a limited time and thanked him on behalf of the Parish Council.
- (ii) The Chairman reported that she had received proposed plans for the shop at Abbey Farm which was thought to be a CO-OP store and to be a similar size to Tesco's at Redhouse. She added that the store at TGV would be Sainsbury's.
- (iii) The Chairman reported that she had received a complaint regarding the snake rock on the open space at St Andrews Ridge. She added that this had been dealt with and all the rocks had been collected. It was agreed that Full Council would discuss making a permanent feature out of the rocks.
- (iv) The Chairman updated members regarding a crossing at Tadpole Lane for school children saying that there was a possibility of S106 money to fund this.
- (v) The Chairman updated councillors on the purchase of land at Redhouse relaying that delays had occurred from Crest and the parish council had completed everything as soon as requested. It was agreed to add to the next Full Council agenda future use of the land.

23. PUBLIC RECESS

No public present

24. PLAY AREAS AND OPEN SPACES

- (i) The minutes of the last meeting held on 23rd June 2020 were noted.
- (ii) Cllr Williams reported that the Government had announced that play areas could now be opened to the public providing relevant guidance was followed. Members discussed guidance, signage, and draft risk assessment.

RESOLVED



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to disinfectant each play area before opening and put up posters requesting users follow social distancing guidelines

to approve risk assessment as detailed in the document attached in the minute book.

25. GROUNDS MAINTENANCE

The Grounds Maintenance Supervisor updated the committee on equipment received adding that 3 staff members were busy working out in the parish.

RESOLVED

To approve risk assessments as detailed in the documents attached in the minute book.

26. POLICIES

RESOLVED

To approve the following three policies as detailed in the document attached in the minute book:

Employees Code of Conduct

Dress Code Policy

Mobile Phone Usage

27. ACCOUNTS

(i) Members received first quarter management accounts from 1st April 2020 to 30th June 2020 showing a bank balance of £594,209 as detailed in the documents attached in the minute book.

(ii) Members noted payments for April 2020 totalling £16,209.93, May 2020 totalling £62,371.51 and June 2020 totalling £19,312.67 as detailed in the documents attached in the minute book.

(iii) Members discussed opening a credit card for the Clerk's use.

RESOLVED

To open a Barclays credit card account with a limit of £1000 with the balance to be paid monthly.

28. PARISH COUNCIL MEETINGS

The Clerk reported that guidance from National Association of Local Councils was to continue holding council meetings remotely. Members agreed to continue with meetings via Zoom until guidance changed.

29. REDHOUSE COMMUNITY CENTRE

(i) **RESOLVED** to keep running Redhouse Community Centre under a lease with Swindon Borough Council

(ii) Members discussed the reopening of Redhouse Community Centre following Government guidance that centres could now reopen.

RESOLVED

To bring back the Centre Manager from 1st August 2020 on a part-time basis of 14 hours per week.

To open Redhouse Community Centre to the public on Monday 17th August 2020

To hold a Redhouse Community Centre meeting on Thursday 6th August to discuss procedures for opening the centre.

The meeting closed at 8:27pm.

Chairman _____

Date _____