

St Andrews Parish Council

DRAFT Minutes of the Full Council Meeting
Held on Wednesday 11th March 2020 at 7:00pm
at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Daniel Adams, Jean Blake, Mary Friend, Steve Heyes, Paul Morris, Tim Owen, Fran Quarterman, Steven Pipe, Vera Tomlinson and Vince Williams
Officer Present: Emma Sylvester
Public Present: 4

149. APOLOGIES

None

150. DECLARATIONS OF INTERESTS

Cllr Fran Quarterman declared that she was known to residents who wished to speak in the public recess as she worked where they live.

151. MINUTES RESOLVED

To accept and sign the minutes of the last meeting held on 12th February 2020 as a true record.

152. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that Crest had requested confirmation of the new proposed price for purchase of land at Redhouse following request of reduction due to pathway being included with land.

153. PUBLIC RECESS

A local resident from Willington Road addressed the council requesting a bus shelter at the bus stop on Eastbury Way by Thamesdown Drive.

A local resident from Priory Manor also addressed the council regarding a request for a bus shelter at this location for not only adults but children too. He also commented that Tadpole Brook was suffering from erosion on the banks, no street lighting in the open space at Eastbury Way, muddy puddle along Lady Lane footpath, requested for wild flowers area and enjoyed using the adult equipment at Eastbury Way.

Cllr Tomlinson responded that she had also had another 7 requests for bus shelters in the parish and with each one costing in the region of £15,000.00 unfortunately the Parish Council does not have the funds. Cllr Tomlinson was very apologetic and explained that the only option was to obtain funds from S106.

Cllr Williams responded that the parish council was starting a programme of growing wild flower areas and would look into the other issues raised.

154. CORONAVIRUS (COVID-19)

Members received draft policy regarding Coronavirus (COVID-19)

RESOLVED

To accept policy as detailed in the document attached in the minute book.

155. INTERNAL AUDITOR

Members received Internal Auditor report.

RESOLVED

To accept recommendations as detailed in the document attached in the minute book.

156. RISK ASSESSMENT

Members discussed risk assessment document

RESOLVED

To approve the updated annual risk assessment as detailed in the document attached in the minute book.

157. COUNCILLOR ALLOWANCE

Members discussed councillor allowances amounts for 2020/21 and whether to amend policy as follows:

Basic allowance £2000.00

Chairman allowance £5000.00

With payments made in September and March.

Members did not vote on the change and it was agreed for Clerk to put on the next Full Council agenda.

158. ACCOUNTS FOR PAYMENT

RESOLVED to approve payroll, direct payments and invoices for February 2020 totalling £12,352.73 as checked by Cllr Quarterman.

159. GROUNDS MAINTENANCE

(i) Cllr Williams reported that Swindon Borough Council had decided to stop providing StreetSmart Services from end of June 2020 and had given 4 months' notice.

(ii) Cllr Williams presented findings from the Task Group.

(iii) Members discussed options

RESOLVED

To bring Streetsmart services in-house and to approve payments of staff, equipment and supplies as outlined in the spreadsheet attached in the Minute Book with a 10% increase allowance.

(iv) Members discussed quotation received for HR Services.

RESOLVED

To accept quote received from Robinson Grace HR Consultancy at £925 for TUPE process and 5 hours at £75 for additional advice.

160. REDHOUSE COMMUNITY CENTRE

(i) The Chairman reported information was still awaited from Swindon Borough Council regarding the lease.

(ii) Members discussed issue of residents using the RCC Car Park. The Clerk reported that signs had now been purchased and letters delivered to local residents. Members discussed the possibility of charging local residents £30 per month to park in the car park overnight. Members agreed to seek further advice before making a decision.

(iii) The Clerk reported there were two accounts outstanding and despite attempts to recover charges no payments had been received.

RESOLVED

To write off two accounts amounting £592.00 and £200.00

The meeting closed at 9.29pm.

Chairman _____

Date _____