

St Andrews Parish Council

DRAFT Minutes of the Full Council Meeting
Held on Wednesday 12th February 2020 at 7:00pm
at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Daniel Adams, Jean Blake, Mary Friend, Steve Heyes, Paul Morris, Fran Quarterman, Steven Pipe, Vera Tomlinson and Vince Williams
Officer Present: Emma Sylvester
Public Present: None

136. APOLOGIES

Tim Owen

137. DECLARATIONS OF INTERESTS

None

**138. MINUTES
RESOLVED**

To accept and sign the minutes of the last meeting held on 28th January 2020 as a true record.

139. PUBLIC RECESS

No public present

140. EMAIL HOSTING

Members consider quotes received to change Parish Council emails to IMAP

RESOLVED

To accept quotation from Mid Winter Web Design for 12 IMAP email addresses at £15 per month.

141. RISK ASSESSMENT

It was agreed to defer this until the next meeting.

142. INSURANCE

Members received insurance renewal quote.

RESOLVED

To accept insurance renewal quote from WPS Insurance Brokers at a cost of £3665.00

143. NEWSLETTER

Members discussed the production of parish council newsletters in 2020/21.

RESOLVED

To produce newsletters for distribution in September 2020 and February 2021

Each Committee Chairman to submit a report to be collated by Cllrs Williams and Morris.

144. PLAY AREA LEASE

It was noted that progression on the Plat Area Lease is on hold until Swindon Borough Council have resolved issues with covenants. The Chairman reported that there were issues with Delius play area and members discussed drainage and maintenance of equipment.

RESOLVED

For a meeting to be set up with SBC to discuss work required on Delius play area.

145. MANAGEMENT REPORTS

Members received reports for third quarter 1st October 2019 to 31st December 2019 as attached in the Minute Book.

146. ACCOUNTS FOR PAYMENT

RESOLVED to approve payroll, direct payments and invoices for January 2020 totalling £61,149.45 as checked by Cllr Quarterman.

147. GROUNDS MAINTENANCE

- (i) The Chairman reported that Swindon Borough Council had decided to stop providing StreetSmart Services but had yet to issue the parish council with four months' notice to terminate contract.
- (ii) Members discussed the options and received presentation from Cllr Williams outlining proposed costs of bringing the service in-house.

RESOLVED

To set up a task group to consider financial implications of bringing service in-house with Cllr Williams as Chairman. Members would be Jean Blake, Steve Heyes, Stephen Pipe.

To hold a meeting on Wednesday 26th February 2020 at 7:30pm

148. REDHOUSE COMMUNITY CENTRE

- (i) The Chairman reported that a meeting had been held with officers of Swindon Borough Council regarding renewal of Redhouse Community Centre (RCC) lease. Officers of Swindon Borough Council reported would offer the RCC lease on 99-year basis and said they would not recommend the freehold is offered to the parish council.
- (ii) Members discussed taking over the lease and agreed that the having the freehold would be preferred.

RESOLVED

To set up a meeting with Swindon Borough Council Finance Cabinet member to discuss options of taking over freehold. Cllr Vera Tomlinson and Cllr Vince Williams to attend.

- (iii) Members discussed issue of residents using the RCC Car Park. The Clerk reported that sign stating the car park was private. Cllr Williams tabled a draft letter to be sent to residents in the vicinity of RCC.

RESOLVED

To approve letter with one small amendment and monitor car park.

The meeting closed at 8:51pm.

Chairman _____

Date _____