

St Andrews Parish Council

Minutes of the Full Council Meeting
Held on Wednesday 10th July 2019 at 7:00pm
at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Daniel Adams, Jean Blake, Mary Friend, Paul Morris, Tim Owen,
Steven Pipe, Vera Tomlinson and Vince Williams

Officer Present: Emma Sylvester

Public Present: 1

42. APOLOGIES

Apologies were received from Derek Ricketts.

43. DECLARATIONS OF INTERESTS

None

44. MINUTES OF THE COUNCIL MEETING HELD ON 8 MAY 2019

RESOLVED That the Minutes be approved as a true record and signed by the Chairman.

45. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported:

- (i) Correspondence had been received from Swindon Borough Council regarding a review of Polling Stations and Districts. Members discussed the stations allocated to St Andrews Parish and agreed to request an additional station at Abbeymeads School.
- (ii) A meeting had been held with the developer of Abbey Stadium to discuss an opportunity to transfer land to the Parish Council. The Chairman explained that the developer wanted to transfer the area of open space which included a play park and MUGA to the parish council. This would include a sum of money for the land to be maintained by the Parish Council. The Chairman reported that it was hoped that all the details will have been received in time for the September Full Council meeting.
- (iii) Correspondence had been received from Crest Nicholson regarding the purchase of land at Redhouse who were requesting details of our solicitor.
- (iv) An Extraordinary meeting would be held on Wednesday 17th July at 7pm to consider co-opting two parish councillors

46. PUBLIC RECESS

No public wished to speak

47. MATTERS ARISING

- (i) Minute 39 It was noted that the library VAT invoice had been resolved.
- (ii) Minute 33 It was noted that Cllr Williams would be attending a meeting with Central Swindon North Parish Council regarding Youth work before setting a meeting for St Andrews Parish Council. Cllr Owen requested to go along. All agreed.

48. MINUTES OF COMMITTEES

The following minutes were noted:

Staffing Committee – 10th June 2019

Planning Committee – 12th June 2019

49. COMMITTEE MEMBERSHIP

It was agreed that Councillors would fill spaces on Committee as follows:

Planning – Paul Morris and Steven Pipe

Redhouse Community Centre – Paul Morris

Staffing – Daniel Adams

Play Areas and Open Spaces – Mary Friend and Vera Tomlinson

50. GROUNDSMAN EQUIPMENT

Members considered request from Groundsman for equipment for weed killing and grounds maintenance.

RESOLVED To approve purchase of equipment at a cost of £1648.16 with funds from General Reserves

51. ACCOUNTS

(i) **RESOLVED** to approve payroll, direct payments and invoices for June 2019 totalling £13,220.16 24 as detailed in the document attached in the Minute Book.

(ii) **RESOLVED** to Steven Pipe as the councillor to examine the accounts

52. EVENTS

Members discussed holding events in the parish.

RESOLVED

To hold a Macmillan Coffee Afternoon on Friday 27th September 2019

To hold a Christmas Fayre in aid of Air Ambulance. Clerk to add to agenda in September.

To gather more information regarding a Summer Fayre to be held in 2020. Clerk to arrange meeting with last year's organisers.

53. DATA BREACH POLICY

RESOLVED To adopt Data Breach Policy as detailed in the document attached in the Minute Book.

54. Members resolved to exclude members of the public in the view of the confidential nature of the business about to be transacted; the reason being Commercially Sensitive.

55. PLAY AREA LEASE

RESOLVED to appoint Bevirs Solicitors to act for the Parish Council. Clerk to arrange an initial meeting.

The meeting closed at 8:36pm.

Chairman _____

Date _____