



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
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DRAFT Minutes of the Full Council Meeting Held on Wednesday 14th November 2018 at 7:00pm at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Jean Blake, Sue Cole, Tim Owen, Melanie Woods, Kevin Woods and Vince Williams

Officer Present: Emma Sylvester

122 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Donohoe, Friend, Ricketts and Tomlinson

123 DECLARATIONS OF INTERESTS

None

**124 CONFIRMATION OF MINUTES
RESOLVED**

That the minutes of the meetings held on 10th October 2018 be approved as a true record and signed by the Chairman.

125 CHAIRMAN'S ANNOUNCEMENTS

In the absence of the Chairman Cllr Williams informed members that the Christmas Fayre had been cancelled due to a lack of support. He added that the raffle would still go ahead and be drawn at the next Full Council meeting on 12th December 2018.

126 PUBLIC RECESS

No public in attendance

127 MATTERS ARISING

It was noted that the contract with the current payroll provider had been terminated with effect from 31st March 2018 following agreement from Internal Auditor on process of authorising salaries.

128 PLANNING APPLICATIONS

Members discussed three planning applications
RESOLVED

S/HOU/18/1692

12 Northbourne Road Sn25 4YE

Conversion of garage into living accommodation (retrospective)

No objections

S/18/1672

Local Centre, William Morris Way

Erection of additional storey and sub-division of previously approved apartments to provide 7no. Additional dwellings (an increase from 22no. To 29no. Dwellings) and associated alterations to car parking area - amendment to previous S/RES/18/0801

No objections - support SBC's Highways comments to increase parking provision.

S/18/1639

1 Bergman Close, Abbey Meads SN25 4XQ

Erection of a two/ single storey side and front extension - removal of condition 4 from previous permission S/HOU/17/1583

No objections

129 MINUTES OF COMMITTEES AND WORKING GROUPS

The minutes of the following meetings were noted:

Planning Committee 24th October 2018

Events Working Group 19th September, 10th, 17th, 31st October and 13th November 2018

Play Areas and Open Spaces Committee 7th November 2018

Highdown Way Working Group 16th October and 13th November 2018

130 PURCHASE OF LAND AT REDHOUSE

Cllr Williams reported that the Parish Council would be able to claim back the cost of the VAT on the land purchase.

RESOLVED

To use money from General Reserves for the VAT.

131 DEMENTIA FRIENDLY

Members discussed next steps following the talk received at the last meeting on the Parish becoming more dementia friendly. It was agreed to pass this over to the Events Working Group.

132 EXTERNAL AUDITOR

The final reports from the External Auditor were noted which stated that there 'the information in Sections 1 and 2 of the Annual Governance and Accountability return (AGAR) is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.

Cllr Williams expressed thanks to the Clerk for all her hard work and efforts.

133 MANAGEMENT ACCOUNTS REPORTS

Members noted the management reports up to 31st October 2018.

134 ACCOUNTS FOR PAYMENT

Payroll, direct payments and invoices for October 2018 totalling £62,236.66 which had been check by a Councillor were approved.

135 BANKING

(i) Members noted that the free banking period on the current account would end on 29th December 2018.

(ii) **RESOLVED** to move to an e-Payments Plan (as attached in the minute book)

136 WALC – EMPLOYMENT SUPPORT CONSULTATION

Members discussed proposal received from WALC regarding Employment support and agreed to support a 4% increase to the WALC aspect of the subscription to add the HR support package.

137 PARISH CLERK ADDITIONAL HOURS

Members considered report from Parish Clerk regarding additional hours.

RESOLVED

To approve the Parish Clerk working an additional 5 paid hours a week to start immediately.

138

**PLAY PARKS
RESOLVED**

- (i) To accept the quotation from Swindon Borough Council to perform play area inspections (2 during the summer and 1 during the winter) at a yearly cost of £5,694.00
- (ii) To accept quotation from Swindon Borough Council to carry out minor repairs (replace nuts, bolts, caps and brackets) using 2 men for 2 days at a cost of £864.

The meeting closed at 8.08pm.

Chairman _____

Date _____