



# ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY  
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## Minutes of the Extraordinary Council Meeting Held on Wednesday 26<sup>th</sup> September 2018 at 8:00pm at Redhouse Community Centre, Frankel Avenue, Swindon

**Councillors Present:** Jean Blake, Sue Cole, Mary Friend, Tim Owen, Derek Ricketts, Vera Tomlinson, Melanie Woods, Kevin Woods and Vince Williams  
**Officer Present:** Emma Sylvester  
**Public Present:** None

### 88 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Donohoe.

### 89 DECLARATIONS OF INTERESTS

None

### 90 CHAIRMAN'S ANNOUNCEMENTS

- (i) The Chairman reported that at the last Swindon Borough Council meeting herself and Cllr Friend sold cakes for Macmillan Cancer Support and raised £130.00.
- (ii) The Chairman reported that she had received some interest from parishioners regarding the current Councillor vacancy and would invite them to the next meeting.

### 91 PUBLIC RECESS

No public in attendance

### 92 PLAY AREAS

The Clerk reported that the play surfaces of some of the play areas needed repair. Members discussed quotes received.

#### RESOLVED

For the Clerk and Cllrs Blake, Ricketts and Woods to meet with the company who provided the lowest quote to check it was a reputable company.

### 93 HIGHWAYS

- (i) Cllr Williams reported that the Speed Watch on Tadpole Lane was covered by Blunsdon Speed Watch Group and until the group stops no one else can be trained. It was agreed for the Clerk to contact the group for details of when and where speed watch has happened.
- (ii) Cllr Williams reported that he attended the Thamesdown Drive Community Group on Tuesday 26<sup>th</sup> September as the Parish Council's Transport Representative.
- (iii) Members discussed highways issues at Oakhurst, Eastbury Way and Saltgitzer. The Chairman reported that until development works had halted improvements were not possible. After further discussions it was agreed to invite the Police to attend future meetings to raise Parish issues.

- 94 PAYROLL**  
Members discussed the current situation with payroll and processes to be in place for this to be actioned in-house.  
**RESOLVED**  
To terminate agreement with current payroll provider and purchase software at a cost of £150 per annum if Internal Auditor is happy with processes of authorising salaries.
- 95 ALLOTMENTS**  
It was noted that correspondence had been received from Swindon Borough Council's Case Officer reporting that a management company had already been set up for the Abbey Farm allotments. The Chairman added that the Case officer has since gone back to the developers requesting that they meet with the Parish Council to discuss plans.
- 96 MINUTES OF COMMITTEES AND WORKING GROUPS**  
The minutes of the following meetings were noted:  
Planning Committee 25<sup>th</sup> July 2018 and 8<sup>th</sup> August 2018  
Events Working Group 18<sup>th</sup> July and 8<sup>th</sup> August 2018  
Staffing Committee 8<sup>th</sup> August 2018.
- 97 REDHOUSE COMMUNITY CENTRE**  
(i) The payment of insurance at a cost of £515.31 was ratified.  
(ii) Members **RESOLVED** to disband the Redhouse Community Centre Transfer Working Group and set up a Redhouse Community Centre Committee. Members would be Cllrs Cole, Friend, Ricketts, Tomlinson, Williams and K Woods.
- 98 MANAGEMENT ACCOUNTS REPORTS**  
The management reports up to 30<sup>th</sup> September 2018 were noted.
- 99 ACCOUNTS FOR PAYMENT**  
Payroll, direct payments and invoices for July 2018 totalling £52,075.35 and August 2018 totalling £19,980.93 which had been check by a Councillor were approved.
- 100 NEWSLETTER**  
Members discussed articles for the next newsletter. It was agreed to have final draft ready for the next meeting.
- 101 LAND AT REDHOUSE**  
Members discussed possible purchase of land next to Redhouse Community Centre and funding. It was agreed to defer this item until further information had been obtained.

The meeting closed at 9:42pm.

**Chairman** \_\_\_\_\_

**Date** \_\_\_\_\_