



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk
www.standrews-pc.gov.uk

Minutes of the Council Meeting Held on Wednesday 13th June 2018 at 7:30pm at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Jean Blake, Sue Cole, Deborah Donohoe, Tim Owen, Derek Ricketts, Vera Tomlinson (Chairman), Melanie Woods, Kevin Woods and Vince Williams
Officer Present: Emma Sylvester
Public Present: Karen Phimister, Planner Swindon Borough Council

29 APOLOGIES FOR ABSENCE
Apologies were received from Cllr Friend

30 DECLARATIONS OF INTERESTS
None

31 CHAIRMAN'S ANNOUNCEMENTS

- (i) The Chairman reported that she had met with Swindon Borough Council at a property in Stenbury Close where there were issues with a boundary wall. She confirmed that the Parish Council were not responsible for the damage.
- (ii) The Chairman reported that she was continuing to assist a resident of Vaughan Williams Way with regard to the issues she was having with her property and the developer.
- (iii) The Chairman explained that she felt the system for electing a Chairman and Vice Chairman was not good practice and asked members to consider having an alternative system. Clerk to bring proposal to future meeting.
- (iv) The Chairman reported that she had been approached by the developers to the Stadium site asking if the Parish Council will take over the management of open space on site. It was agreed for more information to be obtained.

Standing Orders were suspended at 7:52pm

32 PUBLIC RECESS
Karen Phimister addressed the Council will regards to Neighbourhood Planning. She explained that when a Parish Council has an adopted Neighbourhood Plan they will receive 25% of CIL monies. She explained that the work involved with a Neighbourhood Plan was very much evidence based and included a number of consultations with the public. It was suggested that before the Parish Council decides to go ahead with a Neighbourhood Plan, research should be undertaken to seek volunteers to help and opinions of public. Funding was available from Locality for administrative and technical support up to £9,000 and an extra £8,000 if issues were complex. The Chairman thanks Karen Phimister for her time.

Standing Orders were reinstated at 8:20pm

33 PLANNING APPLICATIONS

Members discussed 4 planning applications.

RESOLVED

S/HOU/18/0728

84 Standen Way, St Andrews Ridge Sn25 4YG

Conversion of garage into habitable space

No objections

S/HOU/18/0838

34 Barcote Close, Redhouse SN25 2BJ

Erection of 2 no. front dormer windows

No objections

S/RES/18/0768

Parcel 4.8A, Tadpole Garden Village

Partial revision to previous Reserved Matters (S/RES/17/1422) for 9 no. dwellings and associated landscape and infrastructure

No objections

S/COND/18/0834

Land at Abbey Farm, Lady Lane

Discharge of condition 7 (phasing strategy) from previous outline application

S/OUT/14/0080 for up to 350 no. dwellings, a two-form entry primary school, a local convenience shop and associated works. (Modification to phasing previously approved).

No objections

34 INTERNAL AUDIT

Members received and noted reports from Internal Auditor.

35 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

- (i) **RESOLVED** To approve the annual governance statement in respect of the 2017/18 financial year (section 1).
- (ii) **RESOLVED** To approve the accounting statements in respect of the 2017/18 financial year (section 2).

36 MINUTES OF COMMITTEES

The following minutes were noted:

Planning Committee 28th March 2018

Planning Committee 23rd May 2018

37 EVENTS COMMITTEE

- (i) The minutes of the last meeting held on Wednesday 30th May 2018 were noted.
- (ii) After some discussion it was **RESOLVED** to hold the Christmas Fayre on Saturday 17th November 2018 from 11am til 3pm
- (iii) The following events were approved:
 - Friday 28th September – Macmillian Coffee Morning
 - October Half Term – Children in Need event
 - March 2019 – Great British Spring Clean
 - Easter – Event to be decided

38 GRANT APPLICATION

After some discussion it was agreed to defer the grant application from Ladies of Tadpole and invite the applicant to the next meeting.

39

DOG BINS

It was noted that Crest no longer require the Parish Council to empty the dog bins at Eastern Common as they are using their own contractor. It was agreed to meet with Crest on Monday 25th June to discuss bin locations and sizes.

40

PLAY AREAS

- i) It was noted that quotes were still awaited for high and medium risk repairs to Play Areas.
- ii) It was noted that a meeting was held with Swindon Borough Council regarding the play areas on Wednesday 6th June 2018. The Chairman reported that the Parish Council does not look after Delius and Addinsell play areas however Swindon Borough Council was looking for the Parish to take on the maintenance. After some discussions it was agreed not to take on these play areas in their current condition.

41

LOGO

Members considered the draft logos and **RESOLVED** to use the logo with multiple colours (version filed in the minutes book).

42

MANAGEMENT ACCOUNTS REPORTS

The management reports up to 31st May 2018 were noted.

43

ACCOUNTS FOR PAYMENT

Payroll, direct payments and invoices for April 2018 totalling £10,356.95 and May 2018 totalling £7,259.32 (attached) which had been checked by a Councillor were approved.

44

DATA PROCESSING AGREEMENT

RESOLVED to accept the Data Processing Agreement with Dataplan Payroll Ltd

45

OFFICE PRINTER

RESOLVED to sell the spare printer for £25.00.

46

Members resolved to exclude members of the public as the business to be transacted contained personal information pertaining to staff members and confidential business.

47

CONFIDENTIAL MINUTES

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47 REDHOUSE COMMUNITY CENTRE

It was noted that a meeting was held with the Redhouse Community CIO on Monday 11th June 2018. The Chairman reported that it was a productive meeting with discussions about staff, assets, centre maintenance, finances and utilities.

The meeting closed at 9:50pm.

Chairman _____

Date _____