

St Andrews Parish Council

Minutes of the Council Meeting Held on Wednesday 14th February 2018 at 7:00pm at Redhouse Community Centre, Frankel Avenue, Swindon

Councillors Present: Jean Blake, Deborah Donohoe, Derek Ricketts, Vera Tomlinson (Chairman), Melanie Woods, Kevin Woods and Vince Williams
Officer Present: Emma Sylvester
Public Present: Mr & Mrs Rutter

152 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors M Friend, S Cole and T Owen,

153 DECLARATIONS OF INTERESTS

None

154 MINUTES OF THE COUNCIL MEETING HELD ON 17 JANUARY RESOLVED

That the Minutes be approved as a true record and signed by the Chairman.

155 CHAIRMANS ANNOUCEMENTS

None

Standing Orders were suspended at 19:08 to allow for public participation

156 PUBLIC RECESS

Mr Rutter addressed the Council will regards to the parking at Redhouse Community Centre explaining that hirers often park outside his house rather than use either of the car parks. He also reported that the sandwich board advertising extra parking behind the Community Centre had been blown over and damaged in recent weeks and asked for it to returned. It was also reported that at a Parish Council meeting in 2016 it was agreed that hirers would be asked not to park in front of Mr Rutter's property. The Chairman responded explaining that St Andrews Parish Council was not currently managing Redhouse Community Centre but assured Mr Rutter that this issue would be looked into once the transfer had been completed. The Chairman also explained to Mr Rutter that the Parish Council would look into solutions for stopping parking outside their house through the use of white lines.

Standing Orders were reinstated at 19:22

157 MINUTES OF COMMITTEES

The minutes of the following committees were noted:

22.11.17 Planning Committee
31.01.18 Planning Committee

158 MEMBERSHIP OF SUB COMMITTEES

Members discussed changes to membership of the Planning Committee and Redhouse Community Centre Transfer Working Group.

RESOLVED

Cllr Friend to come off the Planning Committee and become a member of Redhouse Community Centre Transfer Working Group.

Cllr Cole to come off Redhouse Community Centre Transfer Working Group

159 PLANNING APPLICATIONS

Members considered 2 planning applications.

RESOLVED

S/RES/18/0027

Re: Reserved matters application (following outline planning permission S/07/1365) for demolition of existing stadium and construction of a new stadium, racing building, training kennels, new stands, car parking and associated development including minor access works to western access and layout out of open space/linear park. (Modification to reserved matters approval reference S/RES/16/0036

At: Abbey Stadium, Lady Lane SN2 4DN

No objections

S/RES/18/0133

Re: Reserved matters pursuant to Application no. S/17/0239 for the laying out of the Northern (Woodland) Edge public open space, to include the provision of formal and informal pedestrian footpaths, a cycle path, informal play and recreation features, new woodland planting and associated hard and soft landscaping

At: Woodland Edge, Tadpole Garden Village SN26 8DZ

No objections

160 **BROOK PARK SEATING AREA**

It was noted that Streetsmart will re-lay the seating area with concrete free of charge as it is under the maintenance agreement.

161 **HIGHDOWN WAY**

It was noted that a response from Swindon Borough Council Highways Department was still awaited.

162 **PLAY AREAS**

- (i) It was agreed to defer considering taking over the play areas in the parish on a 99 year lease from Swindon Borough Council until the next meeting.
- (ii) It was agreed to defer approval of removing moss from Play Areas Wallis Drive and Corbett Close until 3 quotations and clarification as to why the moss needed to be removed had been received.
- (iii) **RESOLVED** To accept quotation from Rospa for an annual inspection on all play areas at a cost of £50+VAT per site.
- (iv) It was agreed to defer approval of repairs to surface damage in play areas until further quotes had been received.
- (v) It was noted that a resident had informed the Parish Council of gaps in the hedge at Diamond Jubilee Park and following a site visit it had been agreed for the Groundsman to add extra posts and chain link fencing.

163 **PARISH WEBSITE AND EMAIL**

- (i) **RESOLVED** not to purchase generic emails for councillors and staff at this time.
- (ii) The Clerk reported that it had not been possible to arrange a meeting with the website designer due to his location. It was agreed for Cllrs Cole, Owen and the Clerk to meet to discuss a design and work with the website designer to put together a new layout for approval at a future council meeting.

164 **POLICIES**

It was agreed to defer consideration of new policies until the next meeting.

165 **TERMS OF REFERENCE**

It was agreed to defer consideration of Terms of Reference until the next meeting.

166 RISK ASSESSMENT

It was agreed to defer consideration of the Risk Assessment document until the next meeting.

167 MEETING DATES

- (i) Members discussed a date for the Annual Parish Meeting. **RESOLVED** that if allowed, the Annual Parish Meeting to be held at 6pm on Wednesday 9th May before the Annual Parish Council meeting.
- (ii) **RESOLVED** to hold Planning Committee meetings every month, in between each Full Council meeting as follows:
Wednesdays 28th February, 28th March, 25th April and 23rd May

168 MANAGEMENT ACCOUNTS REPORT

The management reports up to 31st January 2018 were noted.

169 ACCOUNTS FOR PAYMENT

- (i) **RESOLVED** to approve payroll, direct payments and invoices to 31st January 2018
- (ii) **RESOLVED** to pay Library invoices for additional staff hours. It was also agreed to invite the Head of Libraries to talk to members about the library at a future meeting.

170 Members resolved to exclude members of the public as the business to be transacted contained personal information pertaining to staff members and confidential business.

The meeting closed at 9:14pm.

Chairman _____

Date _____