



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2NJ

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Parish Councillors are summoned to attend the Meeting of St Andrews Parish Council which will be held at Redhouse Community Centre on Wednesday 12th November 2025 at 7pm

Emma Sylvester
Chief Executive Officer
6th November 2025

Members of Public and Press are welcome.

Presentation/Public Question Time

Members of the public are invited to make representation before St Andrews Parish Council on any matters relating to this agenda. Public Bodies (Admission to Meetings) Act 1960.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. MINUTES

Members to receive and approve the minutes of the last meetings held on 10th September and 8th October 2025

4. CHAIRMAN'S ANNOUNCEMENTS

Members to receive announcements

5. CLERK UPDATE

- (i) To note that the AGARs for 2023/2024 and 2024/2025 have been sent to the external auditor and published as requested.
- (ii) To note that the parish council has received the precept for 2025/26

6. FINANCE

- (i) **Budget 25/26** – Members to approve extra funding for budget codes from General reserves (details to follow)
- (ii) **Payments** – Members to note attached payments for April 2025, May 2025, June 2025, July 2025, August 2025 and September 2025
- (iii) **Management reports** – Members to receive attached Quarter 2 management reports

7. COMMITTEE

To note the minutes from the following committee meetings (previously circulated).
Members are invited to raise any questions or seek clarification on the content of the minutes:

Youth Committee 3rd September 2025

Planning 17th September 2025

Grounds Maintenance 24th September 2025

Redhouse Community Centre 1st October 2025

Staffing 28th October 2025 (to follow)

8. REDHOUSE COMMUNITY CENTRE

Following Full Council Minute 105, quotations received for the repair of the outdoor play surface have exceeded the approved budget. Members to consider increasing the budget for proceeding with the necessary repairs. (Report to follow)

9. IT SUPPLIER

Members to approve budget of £1000 for new laptop for Operations Manager

10. BUDGET

- (i) Members to agree dates for budget meetings.
- (ii) Cllr Williams to report on financial risk assessment and Members to discuss and agree General Reserves minimum for 26/27

11. LAND AT ADDINSELL

Members to discuss purchase of land at Addinsell. Cllr Adams to report.

12. EMPLOYEE ASSISTANCE PROGRAMME

Members to consider purchasing an Employee Assistance Programme at a cost of £750 per year.

13. EXCLUSION OF PRESS AND PUBLIC

To RESOLVE that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

14. REDHOUSE COMMUNITY CENTRE

- (i) Members to consider attached correspondence received from hirer regarding new fees.
- (ii) Members to consider attached correspondence received from sub-tenant regarding new fees.