



St Andrews Parish Council

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2NJ
Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk

To Councillors:

**Jake Chandler (chairman), Cherie Adams, Daniel Adams,
Kola Beyioku, Steve Heyes, Sue MacDonald, Paul Morris,
Paul West, Vince Williams, Debbie Young.**

You are summoned to attend a meeting of the **St Andrews Parish Council** at **Redhouse Community Centre, Frankel Avenue** on **Monday 10th March 2025** at **7.30pm** when the business set out in the following agenda will be transacted.

Deborah Bourne

**Deborah Bourne
Locum Parish Clerk
3rd March 2025**

Members of Public and Press are welcome.

Following the resignation in December of the chair to St Andrews Parish Council the vice chair will continue until the Annual Parish Council Meeting in May.

(Local Government 1972 s15(7))

Public Question Time

Members of the Public are invited to make representations before St Andrews Parish Council on any matters relating to this agenda.

Public Bodies (Admission to Meetings) Act 1960.

Councillors Daniel Adams, Jake Chandler, and Jason Mills who represent the parish of St Andrews on Swindon Borough Council are invited to update the meeting on Swindon Borough Council matters.

The Chair will update members and public on any relevant parish business since the last meeting of the Council and remind members of upcoming events.

AGENDA

1. **Apologies for Absence**

The Council is asked to note any apologies, and to accept reasons they consider to be appropriate.

2. **Declaration of Interests**

To receive Declarations of Interest in accordance with the Code of Conduct adopted by St Andrews Parish Council and by the Localism Act 2011.

Members are reminded that it is their personal responsibility to make sure the Register of Interests contains up to date information.

3. **Presentation**

Derek Kemp and Melodie Beevers of DCK Accounting will give a presentation on the Accounts for this financial year. They were appointed in September to bring the Councils Accounts up to date, due to difficulties experienced in the early part of the 2024-25 financial year.

4. **Minutes**

To confirm and sign as a true record Minutes of the Full Council meeting held on Monday 10th February 2025.

5. **Grants**

William Morris Primary School PTA has contacted several councillors about an event they are organising to raise funds for a new nurture nest for the school. The event will be held on Monday 5th May with a fete starting at 11.30am and a Circus Big Top opening at 1.30pm.

The PTA has requested a grant towards the event of up to £1,000 – which would match their primary supporter.

The Council is asked if they wish to support this event, and to agree the amount of grant to be given to William Morris School PTA.

6. **Co-Options**

There is currently a casual vacancy on St Andrews Parish Council, due to the resignation of Cllr Emma Faramarzi. The vacancy arising from Cllr Faramarzi's resignation has been advertised in accordance with

the legislation; Electors of the Parish did not demand an election, and the vacancy has been returned to the Council for Co-Option.

It would be normal now for the Council to advertise this as a co-option vacancy. Anyone within the parish who qualifies to stand as a parish councillor can apply to be co-opted by speaking to a councillor or a council officer who can advise of next steps.

The Council's instructions are sought.

- 7. Council Structure / Committee Membership** Appendix A
To consider a report from the Locum Parish Clerk concerning the future structure of St Andrews Parish and the need for committees (or not) to help with the efficient organisation of the Council.
- 8. Meetings Calendar** Appendix B
Members will be asked to consider and adopt the attached calendar of meetings for the remainder of this civic year and the first quarter of the ensuing year.
- 9. Date of Next Meeting**
The date of the next full council meeting will take place on the date previously agreed earlier in this meeting.