



# St Andrews Parish Council

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2NJ

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## To Councillors:

Jake Chandler (vice-chairman), Daniel Adams, Kola Beyioku, Steve Heyes, Sue MacDonald, Paul Morris, Paul West, Vince Williams.

This extra-ordinary meeting is being called by the chairman, under the LGA 1972 Sch 12 p9 to discuss the attached agenda.

Yours sincerely

*Jake Chandler*

Cllr Jake Chandler  
(vice-chairman)

You are summoned to attend an extra-ordinary meeting of **St Andrews Parish Council** at **Redhouse Community Centre, Frankel Avenue** on **Wednesday 12th February 2025, on the rising of the Grounds Maintenance Meeting** at **7.45pm** when the business set out in the following agenda will be transacted.

*Deborah Bourne*

**Deborah Bourne**  
**Locum Parish Clerk**  
**7<sup>th</sup> February 2025**

**Members of Public and Press are welcome.**

Following the resignation in December of the chair to St Andrews Parish Council the vice chair will continue until the Annual Parish Council Meeting in May.

*(Local Government 1972 s15(7))*

# AGENDA

**1. Apologies for Absence**

The Council is asked to note any apologies, and to accept reasons they consider to be appropriate.

**2. Declaration of Interests**

To receive Declarations of Interest in accordance with the Code of Conduct adopted by St Andrews Parish Council and by the Localism Act 2011.

Members are reminded that it is their personal responsibility to make sure the Register of Interests contains up to date information.

**3. Exclusion of Press and Public**

Due to the confidential nature of the next item it is recommended that the press and public be excluded from the meeting whilst members consider the following items which contains information of a confidential, personal, or financial nature which is covered by the Data Protection Act 2018.

**4. Establishment Matters**

To receive a report from the three Councillors who have been managing an establishment matter on behalf of the Council.

The Council will be asked to consider the recommendations in the report, and to resolve how they wish to continue with this issue. A definitive resolution will be required at this meeting as under the LGA 1972 s101 the Council will be acting ultra vires if it allows decisions to be made by individual councillors.

**5. Establishment Matters**

To discuss an Action Plan to take an Establishment Matter forward. The Council will be asked how it wishes to manage establishment matters in future to mitigate any liability.

**6. To Close Meeting**