



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre Frankel Avenue Swindon SN25 2NJ

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Parish Councillors are summoned to attend the Extraordinary Meeting of St Andrews Parish Council which will be held at Redhouse Community Centre on Thursday 31st July 2025 at 10am

Cllr Jake Chandler
Chairman
24th July 2025

Members of Public and Press are welcome.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council Public Bodies (Admission to Meetings) Act 1960

4. REDHOUSE COMMUNITY CENTRE

- (i) To receive a report on utility charge and agree supplier following end of current contract
- (ii) To receive a report on increase of hire charges (to follow)
- (iii) To consider increasing hire charges and agree new figures

5. GROUNDS MAINTENANCE STAFF

To agree salary banding for new vacancy.

In view of the fact that Publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the Public and Press are asked to withdraw.

6. STAFF ISSUES

Cllr Heyes to report on recommendation from Staffing Committee on following matters:

- (i) To ratify decisions on salary rises made at Staffing Committee on 25th March 2025
- (ii) To review salaries of Redhouse Community Centre staff
- (iii) To agree contract with local HR Company
- (iv) To agree company for payroll

- (v) To review staff support for Youth Committee
- (vi) To request a change of Terms of Reference and Financial Regulations

7. REDHOUSE COMMUNITY CENTRE SUB LEASE

- (i) Members to receive a report from Temporary Centre Manager
- (ii) Members to discuss recommendations and agree any changes