



# ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY

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**Parish Councillors are summoned to attend the Meeting of St Andrews Parish Council Redhouse Community Centre Committee which will be held on Monday 13<sup>th</sup> June 2022 at 7:00pm**

Miss Emma Sylvester  
Parish Clerk to the Council  
6<sup>th</sup> June 2022

**Members of this Committee are:**

**Mary Friend, Paul Morris (Chairman), Vera Tomlinson and Vince Williams**

**Members of Public and Press are welcome.**

## AGENDA

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. ELECTION OF VICE-CHAIRMAN**

**3. DECLARATIONS OF INTEREST**

**4. PUBLIC RECESS**

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

**5. MINUTES**

To approve the minutes of the last meetings held on 16<sup>th</sup> March 2022 (attached)

**6. OVERVIEW OF CENTRE USAGE**

- (i) Centre Manager to report on current bookings and usage of the hall
- (ii) To receive income and expenditure up to May 2022 (to follow)

**7. MAINTENANCE**

- (i) To receive update on recent maintenance and repairs
- (ii) To discuss colour of paint for upcoming decorating

**8. HIRE CHARGES**

To receive and discuss draft debt collection policy (to follow)

**EXCLUSION OF PUBLIC AND PRESS**

In view of the fact that Publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the Public and Press are asked to withdraw.

**9. OUT OF HOURS**

To discuss and approve procedure for Out of Offices issues that arise with Redhouse Community Centre. Centre Manager to report.