



# ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY

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**Parish Councillors are summoned to attend the Meeting of St Andrews Parish Council Redhouse Community Centre Committee which will be held at Parish Council office, Redhouse Community Centre, Frankel Avenue on Wednesday 5<sup>th</sup> February 2020 at 6:00pm**

Miss Emma Sylvester  
Parish Clerk to the Council  
29<sup>th</sup> January 2020

**Members of this Committee are:**

**Mary Friend, Paul Morris, Tim Owen, Vera Tomlinson and Vince Williams**

**Members of Public and Press are welcome.**

## AGENDA

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
2. **DECLARATION OF INTERESTS**
3. **PUBLIC RECESS**  
Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960
4. **MINUTES**  
To approve the minutes of the last meeting held on 15<sup>th</sup> October 2019 (attached)
5. **OVERVIEW OF CENTRE USAGE**
  - (i) Centre Manager to report on current bookings and usage of the hall.
  - (ii) To receive income and expenditure reports (attached)
6. **REDHOUSE COMMUNITY CENTRE EXTENSION**  
Chairman to report on meeting with Swindon Borough Council regarding lease.
7. **TERMS AND CONDITIONS**  
To agree change to Terms and Conditions as highlighted in attached draft.  
  
**In view of the confidential nature of the following items, a formal resolution will be considered to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960**
8. **STAFFING**  
To discuss complaint received from hirer.