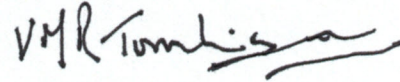


ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
Telephone: 07900 631 733 Email: standrewsparishcouncil@gmail.com

Parish Councillors are summoned to attend the Extraordinary Meeting of St Andrews Parish Council which will be held at Redhouse Community Centre on Wednesday 23rd May 2018 at 7.30pm



Cllr Vera Tomlinson
Chairman
16 May 2018

Members of Public and Press are welcome.

PRESENTATION TO GLOUCESTER HOUSE, HIGHWORTH AND CRUSE BEREAVEMENT

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

4. GENERAL DATA PROTECTION REGULATION (GDPR)

- (i) To review GDPR Action Plan and Data Audit Schedule
- (ii) To approve purchase of .gov.uk email addresses and weekly backups for £50 (annually)
- (iii) To approve General Privacy Notice and Privacy Notice for staff and councillors
- (iv) To approve following policies:
 - a) Retention and Disposal Policy including Appendix A: List of Documents for Retention or Disposal (attached)
 - b) Information & Date Protection Policy (attached)
 - c) The Management of Transferable Data Policy (attached)

5. DOG BINS

To consider a request from developers at Tadpole Garden Village for St Andrews Parish Council to empty bins on Eastern Common (map attached).

6. PLAY AREAS

- i) To discuss Play Areas Inspection Reports and works to be completed
- ii) To discuss 99 year lease

7. EXCLUSION OF PUBLIC AND PRESS

In view of the fact that Publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the Public and Press are asked to withdraw.

8. STAFF

To discuss staffing issues