

ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY
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Parish Councillors are summoned to attend the Meeting of St Andrews Parish Council which will be held at Redhouse Community Centre on Wednesday 14 February 2018 at 7.00pm



Miss Emma Sylvester
Parish Clerk to the Council
8 February 2018

Members of Public and Press are welcome.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and agree to accept apologies for absence.

2. DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

3. MINUTES

To receive and approve the Minutes of the Council meeting held on 17 January 2018 (attached).

4. CHAIRMANS ANNOUNCEMENT

To receive the Chairman's Announcement.

5. PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

6. MINUTES OF COMMITTEES

To note the minutes of decisions taken under delegated powers, and to receive questions in respect of the under mentioned committees

22.11.17 Planning Committee (circulated)

31.01.18 Planning Committee (circulated)

7. MEMBERSHIP OF SUB-COMMITTEES

To approve changes to the membership of the Planning Committee and Redhouse Community Group Transfer Working Group.

8. PLANNING APPLICATIONS

To consider and comment on the below planning applications:

S/RES/18/0027

Re: Reserved matters application (following outline planning permission S/07/1365) for demolition of existing stadium and construction of a new stadium, racing building, training kennels, new stands, car parking and associated development including minor access works to western access and layout out of open space/linear park. (Modification to reserved matters approval reference S/RES/16/0036

At: Abbey Stadium, Lady Lane SN2 4DN

S/RES/18/0133

Re: Reserved matters pursuant to Application no. S/17/0239 for the laying out of the Northern (Woodland) Edge public open space, to include the provision of formal and informal pedestrian footpaths, a cycle path, informal play and recreation features, new woodland planting and associated hard and soft landscaping
At: Woodland Edge, Tadpole Garden Village SN26 8DZ

9. BROOK PARK SEATING AREA

To note that Streetsmart will re-lay the seating area with concrete free of charge as it falls under the maintenance agreement.

10. HIGHDOWN WAY

To note that a response from Swindon Borough Council Highways department is still awaited.

11. PLAY AREAS

- (i) To consider taking over the play areas in the parish on a 99 year lease from Swindon Borough Council. (Draft agreement attached)
- (ii) To approve quotation to remove moss from Play Areas Wallis Drive and Corbett Close (costs to follow)
- (iii) To approve quotation received for an annual inspection on all play areas at a cost of £50+VAT per site.
- (iv) To approve quotation received to repair surface damage in play areas (costs to follow)
- (v) To note that a resident informed the Parish Council of gaps in the hedge at Diamond Jubilee Park. Following a site visit it has been agreed for the Groundsman to add extra posts and chain link fencing.

12. PARISH WEBSITE AND EMAIL

- (i) To note that costs for arranging generic emails are awaited.
- (ii) To note that a meeting with the website designer has yet to be arranged

13. POLICIES

To consider and approve the following policies (attached):

- (i) Discretions Policy
- (ii) Equal Opportunities Policy
- (iii) Sickness and Absence Policy
- (iv) Grant Policy
- (v) Health and Safety Policy
- (vi) Lone Working Policy
- (vii) Grievance Policy
- (viii) Discipline Policy

14. TERMS OF REFERENCE

To consider and approve Terms of Reference for Parish Council Committees and Working Groups (attached)

15. RISK ASSESSMENT

To consider and approve Risk Assessment (attached)

16. MEETING DATES

- (i) To approve Wednesday 2nd May 2018 as the date for the Annual Parish Meeting.
- (ii) To discuss and approve meeting dates for Planning Committee.

17. MANAGEMENT ACCOUNTS REPORTS

To note management reports up to 31st January 2017. These accounts show detailed balance sheet and income and expenditure by budget heading.

18. ACCOUNTS FOR PAYMENT

- (i) To approve payroll, direct payments and invoices to 31st January 2018.
- (ii) To approve payment of Library invoices for additional Staff hours.

19. EXCLUSION OF PUBLIC AND PRESS

In view of the fact that Publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the Public and Press are asked to withdraw.

20. REDHOUSE COMMUNITY CENTRE

- (i) To receive report from the Chairman of the Redhouse Community Centre Transfer Working Group
- (ii) To discuss Parish Hut facilities

21. STAFFING MATTERS

- (i) To discuss Groundsman requirements