ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2GY

Telephone: 07900 631 733 Email: standrewsparishcouncil@gmail.com

**Parish Councillors are summoned to attend the Meeting of St Andrews Parish Council which will be held at Redhouse Community Centre, Frankel Avenue on Wednesday 13 December 2017 at 7.00pm**



Miss Emma Sylvester

Parish Clerk to the Council

8 December 2017

**Members of Public and Press are welcome.**

**AGENDA**

# APOLOGIES FOR ABSENCE

To receive and agree to accept apologies for absence.

# DECLARATION OF INTERESTS

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the St Andrews Parish Council Code of Conduct for Members and by the Localism Act 2011.

# MINUTES

To receive and approve the Minutes of the meeting of the Council meeting held on 22nd November 2017 (attached).

# CHAIRMANS ANNOUNCEMENT

To receive the Chairman’s Announcement.

# PUBLIC RECESS

Members of the public are invited to make representations to St Andrews Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960

# PLANNING APPLICATIONS

To consider and comment on the below planning applications:

S/ADV/17/1299

Re: Display of Various post-mounted signage and flags. (Retrospective).

At: Abbey Farm Site, Lady Lane Swindon

S/17/0775

Re: Erection of 2no. retail units with 6no. flats above and associated parking.

At: Land At Abbey Farm, Tadpole Lane Blunsdon St. Andrew Swindon

# CO-OPTION OF PARISH COUNCILLOR VACANCY

To discuss procedure for Co-opting a new councillor to the Parish Council and set a date for applications to be received by

# STREET SERVICES CONTRACT

To receive and agree quote from Swindon Borough Council for street services (to follow)

# LIBRARY INVOICE

To agree payment of invoice from Swindon Borough Council for Staffing Costs for North Library.

# OFFICE SET UP

To agree a budget of £1000 for the clerk to purchase furniture and equipment to set up the hut as an office

# AUTHORISATION OF ACCOUNTS

To receive and agree the schedule of Accounts for payment (to follow)

# DRAFT BUDGET 2018/19

To discuss draft budget for 2018/19 (to follow)

# KEEP BRITAIN TIDY

To consider taking part in the Keep Britain Tidy Event during 2nd – 4th March 2018 (emailed 6/12/17)

# LGA COMMUNICATONS PEER REVIEW INVITATION

To agree who will represent St Andrews Parish Council at the peer review on 8 January at 5pm at the Civic Offices

# EXCLUSION OF PUBLIC AND PRESS

In view of the fact that Publicity would prejudice the public interest by reason of the confidential nature arising out of the business to be transacted in accordance with LGA 1972, Sch 12, para 10(2) (b) and 26 (2) (b). Members of the Public and Press are asked to withdraw.

# CONTRACT OF EMPLOYMENT

To receive and agree the Contract of Employment for the Clerk.

# TRAINING FOR CLERK

To considering allowing the Clerk to study for Level 4 Community Governance starting in March 2018 (emailed 8/12/17)

# HR ASSISTANCE

To agree to a quotation for professional HR Assistance.