



ST ANDREWS PARISH COUNCIL

Suite A5, Gemini House, Hargreaves Road, Swindon SN25 5AZ
Telephone: 07900 631 733 Email: ceo@standrews-pc.gov.uk
www.standrews-pc.gov.uk

To:

Cllr Cherie Adams
Cllr Atif Bukhari
Cllr Jake Chandler
Cllr Steve Heyes (Chairman)
Cllr Sue MacDonald
Cllr Paul West

Parish Councillors are summoned to attend the Meeting of Grounds Maintenance and Play Committee which will be held at Redhouse Community Centre on Wednesday 15th July at 7:00 pm

Emma Sylvester

Emma Sylvester
Chief Executive Officer
8th July 2026

Presentation/Public Question Time

Members of the public are invited to make representation before St Andrews Parish Council on any matters relating to this agenda. Public Bodies (Admission to Meetings) Act 1960. If you wish to attend, please contact the parish office.

AGENDA

1. APOLOGIES FOR ABSENCE

Members will be asked to receive apologies and approve reasons for absence given by councillors.

2. ELECT A VICE-CHAIRMAN

To elect a Vice-Chairman

3. DECLARATION OF INTERESTS

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by this Council. Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

4. MINUTES

Members to receive and approve the minutes of the last meeting of the Grounds and Play Committee meeting held on Wednesday 18th February 2026.



5. SWINDON BOROUGH COUNCIL

- (i) To receive verbal update from Operations Manager regarding additional work.
- (ii) To discuss and approve setting up a meeting with Swindon Borough Council.
- (iii) To note that we have received correspondence from SBC to confirm that they are continuing with procurement of a contractor to provide this service including maps, spray routes and times. Once they have further information, they will update us.

6. TREES FOR CLIMATE

Members to receive verbal update from Operations Manager.

7. KNIFE BIN LOCATION REVIEW

- (i) Members to note that this item has been referred from Full Council who are in agreement of a new location.
- (ii) Members to review the attached report from the Operations Manager regarding a request to relocate the knife disposal bin and proposed alternative locations. Members to agree new location.

8. VEHICLE UPDATE

- (i) Members to receive verbal update from Operations Manager regarding new vehicle orders.
- (ii) Members to note that damage has occurred to one of the mowers due to an isolated incident.
- (iii) Members to note a personal injury claim has also been submitted against the Council and the insurers have confirmed no further action is required.

9. PLAY AREAS

- (i) Members to receive verbal update on ongoing projects.
- (ii) Members to receive verbal update regarding ROSPA inspections and to decide any necessary actions.
- (iii) Members to note current play area sheet (to follow)

10. NATIONAL LOTTERY COMMUNITY FUND

Members to receive a report from the Deputy Clerk regarding the award of National Lottery funding for new play equipment and to consider and agree the recommendations.

11. OPEN SPACES

To receive and review open spaces spreadsheet