



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2NJ
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Parish Councillors are summoned to attend the Meeting of St Andrews Parish Council which will be held at Redhouse Community Centre on Wednesday 4th March 2026 at 7:00 pm

Emma Sylvester

**Emma Sylvester
Chief Executive Officer
25th February 2026**

Presentation/Public Question Time

Members of the public are invited to make representation before St Andrews Parish Council on any matters relating to this agenda. Public Bodies (Admission to Meetings) Act 1960. If you wish to attend please contact the parish office.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
Members will be asked to receive apologies and approve reasons for absence given by councillors.
- 2. DECLARATION OF INTERESTS**
 - (i) To receive Declarations of Interest in accordance with the Code of Conduct adopted by this council. Members are reminded that it is their personal responsibility to make sure their Register of Interest contains up to date information.
 - (ii) To receive written requests for dispensations for declarable interests (if any)
 - (iii) To grant any requests for dispensation as appropriate
- 3. MINUTES**
Members to receive and approve the minutes of the last meeting held on 11th February 2026
- 4. CHAIRMAN'S ANNOUNCEMENTS (FOR INFORMATION ONLY)**
Members to receive announcements
- 5. CORRESPONDENCE**
To consider attached correspondence received regarding highway crossings and determine any actions required.
- 6. GRANTS**
To consider grant applications received (to follow) and resolve the level of grant funding to be awarded.
- 7. COUNCILLOR ALLOWANCES**
To review councillor allowances and consider attached recommendations.
- 8. GROUNDS VEHICLES**
To consider and agree the recommendation from the Tender Evaluation Panel for the purchase of two tippers and one 4x4 vehicle



9. PAYMENTS

To note attached payments for January 2026.

10. BANK MANDATE AND ONLINE PAYMENTS

- (i) To consider and resolve that, should councillors currently named on the bank mandate not be re-elected, former councillors may continue to approve payments on an interim basis until a new bank mandate is established.
- (ii) To consider adding Deputy Clerk to all bank mandates to submit payments and manage administration in the absence of the CEO.

11. EARMARKED RESERVES

To review current attached earmarked reserves and agree any amendments or allocations.

12. INSURANCE

To consider the report regarding the annual insurance renewal and agree any actions required.

13. CLERK'S REPORT (FOR INFORMATION ONLY)

To receive a report from the Clerk on any matters arising from previous minutes, meetings attended by officers and future dates for the diary. For information only.

14. COMMITTEES

To note the minutes from the following committee meetings (previously circulated). Members are invited to raise any questions or seek clarification on the content of the minutes:
Redhouse Community Centre 4th February 2026
Planning 11th February 2026
Grounds/Play 18th February 2026 (to follow)

15. PARISH COUNCILLOR REPORTS (FOR INFORMATION ONLY)

To receive updates on any meetings/events attended by Members as representatives of the Parish Council and future dates for the diary. For information only

16. EXCLUSION OF PRESS AND PUBLIC

To RESOLVE that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting due to the confidential nature of the following business.

17. NEW PARISH OFFICE

Members to agree length of lease for new offices. CEO to update