



# ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2NJ  
Telephone: 07900 631 733 Email: [ceo@standrews-pc.gov.uk](mailto:ceo@standrews-pc.gov.uk)  
[www.standrews-pc.gov.uk](http://www.standrews-pc.gov.uk)

**Parish Councillors are summoned to attend the Meeting of St Andrews Parish Council which will be held at Redhouse Community Centre on Wednesday 11<sup>th</sup> February 2026 at 7:00 pm**

*Emma Sylvester*

**Emma Sylvester  
Chief Executive Officer  
4<sup>th</sup> February 2026**

## **Presentation/Public Question Time**

Members of the public are invited to make representation before St Andrews Parish Council on any matters relating to this agenda. Public Bodies (Admission to Meetings) Act 1960. If you wish to attend please contact the parish office.

# AGENDA

## **1. APOLOGIES FOR ABSENCE**

Members will be asked to receive apologies and approve reasons for absence given by councillors.

## **2. DECLARATION OF INTERESTS**

- (i) To receive Declarations of Interest in accordance with the Code of Conduct adopted by this council. Members are reminded that it is their personal responsibility to make sure their Register of Interest contains up to date information.
- (ii) To receive written requests for dispensations for declarable interests (if any)
- (iii) To grant any requests for dispensation as appropriate

## **3. MINUTES**

Members to receive and approve the minutes of the last meetings held on 14<sup>th</sup> and 21<sup>st</sup> January 2026

## **4. CHAIRMAN'S ANNOUNCEMENTS (FOR INFORMATION ONLY)**

Members to receive announcements

## **5. FORMER CHAIRMAN TRIBUTE**

That the Council considers and agrees an appropriate tribute to commemorate the late former Chairman, Vera Tomlinson.

## **6. REVIEW OF QUARTER 3 ACCOUNTS**

To receive and review the Quarter 3 financial accounts.

## **7. PAYMENTS**

To approve payments for November 2025 and December 2025.

## **8. PRECEPT PRESS RELEASE**

To consider and approve the press release relating to the 2026/27 precept.



IN COLLABORATION WITH SLCC, NALC, OVV, COUNTY ASSOCIATIONS

- 9. PUBLICATION SCHEME**  
To consider and approve the Council's Publication Scheme.
- 10. CLERK'S REPORT (FOR INFORMATION ONLY)**  
To receive a report from the Clerk on any matters arising from previous minutes, meetings attended by officers and future dates for the diary. For information only.
- 11. COMMITTEES**  
To note the minutes from the following committee meetings (previously circulated).  
Members are invited to raise any questions or seek clarification on the content of the minutes:  
Planning 21<sup>st</sup> January 2026
- 12. PARISH COUNCILLOR REPORTS (FOR INFORMATION ONLY)**  
To receive updates on any meetings/events attended by Members as representatives of the Parish Council and future dates for the diary. For information only
- 13. EXCLUSION OF PRESS AND PUBLIC**  
To RESOLVE that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting due to the confidential nature of the following business.
- 14. STAFF MATTERS**  
To consider confidential staff matters.
- 15. NEW PARISH OFFICE**  
Members to discuss the need for new offices, potential options available, and to consider next steps.