



ST ANDREWS PARISH COUNCIL

Redhouse Community Centre, Frankel Avenue, Swindon SN25 2NJ
Telephone: 07900 631 733 Email: clerk@standrews-pc.gov.uk
www.standrews-pc.gov.uk

Parish Councillors are summoned to attend the meeting of St Andrews Parish Council Staffing Committee which will be held on Tuesday 28th October 2025 at 2:00pm in Redhouse Community Centre, Frankel Avenue Swindon.

Miss Emma Sylvester
Parish Clerk
22nd October 2025

Members of Public and Press are welcome.

Members of the public are invited to make representation before St Andrews Parish Council on any matters relating to this agenda. Public Bodies (Admission to Meetings) Act 1960.

Please contact the Clerk if you wish to attend.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATION OF INTERESTS

3. MINUTES

To approve the minutes of the last meeting held on 22nd July 2025 (attached)

4. POLICIES

Members to consider and adopt the following policies:

Dress Code

Employees Code of Conduct

LGPS – Employer's Discretions Policy

Mobile Phone

Prescription Safety Glasses

Staff Appraisal Policy

5. APPRAISALS

Clerk and Chairman to update on appraisals

6. In view of the confidential nature of the following items, a formal resolution will be considered to exclude the press and public from the meeting pursuant to the Public Bodies (Admissions to Meetings) Act, 1960

7. STAFF ISSUES

Clerk to update members on recent matters and members to agree next steps:

8. BUDGET

Members to consider attached report from Clerk and agree recommendations to Full Council.